



## PROJECT INFORMATION

### Nontraditional Occupational Programs

### 2008-09

St. Clair County Community College has received funding to assist students enrolled in occupational programs that are considered nontraditional for their gender with their cost of attendance expenses. To qualify, students must be enrolled in occupational programs that are considered nontraditional for their gender.

**New students or students transferring from existing gender traditional occupational programs into nontraditional programs** for their gender may be eligible for cost of attendance funds. Nontraditional occupations are those careers in which one gender comprises less than 25% of the individuals employed in that career field.

For women, these occupations or fields of work generally include careers in:

- Computer science
- Corrections
- Criminal justice
- International business
- Technology (drafting and design, electronics, industrial automation, etc.)
- Welding

For men, they include:

- Administrative assistant
- Early childhood education
- Legal secretary
- Medical secretary
- Secretary

Up to \$564 may be awarded. Pell funding and other financial aid, if applicable, will be applied first toward the cost of attending SC4. Eligible costs of attendance expenses are books, child care, supplies, transportation, tuition and uniforms.

Recipients must agree to the following:

- Apply to St. Clair County Community College's Gender Equity Project by the stated deadline.
- Complete a career assessment and meet with college staff to review career and job-related information.
- Declare the qualifying nontraditional occupational degree or certificate program (not a transfer program) and enroll in a minimum of 6 credit hours applicable to the program. (Submit copy of completed registration slip.)
- Provide information on Pell and/or other funding, if applicable.
- Meet with a counselor and/or advisor at the beginning and mid-point of the semester to receive appropriate support services and information.
- Provide valid contact information for follow-up during and after semester completion.
- Maintain enrollment, satisfactory grades (C or better) and attendance in the occupational program.

- *Funds are available for fall 2008 and winter 2009 semesters.*
- *\$282 will be awarded after the drop and add period for the fall semester has been completed. Funds for the winter semester will be released after fall semester grades are verified and based on the student's winter semester schedule.*
- **Sept. 10, 2008, is the last day to apply for Gender Equity Project funds. Funds are available on a first-come, first-served basis based on meeting the above criteria.**
- *Applications will be reviewed and awards granted by a college committee.*
- *Awards are based on the availability of funds and Gender Equity Project compliance.*
- **Dropping one or more classes after the first week may result in ineligibility for this funding. Consequently, we strongly urge you to contact the Student Success Center at (810) 989-5520 or the Academic Achievement Center at (810) 989-5555 before dropping a class. All drops must be done in writing. Never simply stop attending class, as it will result in a failing grade.**



APPLICATION FORM

RETURN COMPLETED FORM TO: CINDY ROURKE, DEAN, LEARNING RESOURCES & ACADEMIC ACHIEVEMENT CENTERS
323 ERIE ST., P.O. BOX 5015, PORT HURON, MI 48061-5015, Fax (810) 989-5773
For more information: (810) 989-5642 or crouke@sc4.edu

NAME STUDENT NO.

STREET ADDRESS

APT. NO. CITY STATE ZIP CODE

HOME PHONE CELL PHONE

SC4 E-MAIL PERSONAL E-MAIL

OCCUPATIONAL PROGRAM OF STUDY

Check one: MALE FEMALE

Please sign below to verify that you agree to the stipulations and your responsibilities of this project and that you also assume responsibility for knowledge of St. Clair County Community College student and enrollment policies.

Responsibilities:

- Apply to St. Clair County Community College's Gender Equity Project by specified deadline.
Complete a career assessment and meet with college staff to review career and job-related information.
Declare the qualifying nontraditional occupational degree or certificate program (not a transfer program) and enroll in a minimum of 6 credit hours applicable to the program.
Provide information on Pell and/or other funding, if applicable.
Meet with a counselor and/or advisor at the beginning and mid-point of the semester to receive appropriate support services and information.
Provide valid contact information for follow-up during and after semester completion.
Maintain enrollment, satisfactory grades (C or better) and attendance in the occupational program.

I certify that all of the information supplied in this application is accurate to the best of my knowledge. I understand that failure to answer truthfully, providing invalid or incomplete income information or being in noncompliance with program requirements may make me financially responsible for tuition and fee payments made on my behalf by St. Clair County Community College. In addition, I give permission to the Student Success Center and Academic Achievement Center to have access to my enrollment, placement test scores, academic progress and grade information. I understand that awards are based on need and that a federal Pell Grant, if received, will be used first.

I understand that I am responsible for any costs associated with attending school that are NOT covered by this grant or other financial aid.

Signature

Date

Name - printed

It is the policy of St. Clair County Community College that no person shall on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, political affiliation, religion, creed or marital status, be excluded from admission or participation in, be denied the benefits of, or be subjected to discrimination under any program or activity, and in employment.

Any questions concerning Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex, or any inquiries related to Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap, should be directed to: Vice President of Human Resources and Labor Relations; Title VI, Title IX and Section 504 Coordinator; St. Clair County Community College, 323 Erie St., P.O. Box 5015, Port Huron, MI 48061-5015. (810) 989-5536 or (800) 553-2427.