

# Prepare to Work: Medical Office



**Become a medical coder and biller in just seven months.**

According to the U.S. Department of Labor, the job outlook for medical coders and billers is expected to grow much faster than average. In fact, it states that “technicians with a strong background in medical coding will be in particularly high demand.”



## Get the best price for the medical coding credentials you need

SC4 offers fast, low-cost medical office training to help you quickly earn the credentials you need to enter this growing field.

Use Michigan's Career Education Consumer Report to compare SC4 program costs and hours with other local providers: [www.mycareereducation.org](http://www.mycareereducation.org).

Compare costs and save on your medical office training at SC4.

## Pre-Assessment for Medical Coding and Billing

This pre-assessment is required in order for you to be accepted into the Medical Coding and Billing Program. You will be assessed using a WorkKeys test in applied mathematics, reading for information and locating information.

Admission for this training program is competitive. Those with the highest scores, while meeting minimum requirements, will be accepted as space allows.

No cell phones allowed. Photo ID required.

### Sept. 14

Monday 5:30 to 9:30 p.m.  
M-TEC 150 Port Huron campus  
Cost: \$50 0 CEUs/4 Contact hours  
ZPMO 099 01

## Medical Coding and Billing

If you are a health care professional, billing professional, or a person interested in the business aspect of health care and office management, this class is for you. You will learn to collect, analyze and manage the information that steers the health care industry. You also will receive training in insurance and medical claims processing in accordance with professional, legal and insurance industry standards. This training meets all of the requirements and preparation for the Certifying Coding Associate Certification exam.

**Prerequisite:** ZPMO 099.

### Oct. 12 to May 26

Monday and Wednesday 5:30 to 9:30 p.m.  
M-TEC 205/207 Port Huron campus  
Cost: \$2,400 24 CEUs/240 Contact hours  
ZPMO 110 01

For more information,  
contact: Lisa Kielbas

**(810) 989-5745 or [lkielbas@sc4.edu](mailto:lkielbas@sc4.edu)**



WORKFORCE TRAINING INSTITUTE

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