

# Institutional Snapshot

St. Clair County Community College  
2006-2007 HLC Self-Study

## 1. Student Demography

### Headcounts

#### 1A. Undergraduate Enrollments by Class Levels

Fall 2005		Fall 2004
Early Start	106	10
Freshman	1255	1123
FTIAC	183	13
Graduate	753	1175
Guest	51	52
Non-Credit	545	483
Personal Enrichment (CC)	51	50
Sophomore	1872	1918
<b>Total</b>	<b>4816</b>	<b>4824</b>

Above data includes both College Credit and Non-credit students. This breakdown is not reported on the IPEDS reports. It includes late start enrollments (enrollments after the IPEDS reporting date). A query from the Student Terms file was used to obtain this information.

#### 1B. Undergraduate Students by Degree Seeking and Non-degree Seeking Status

Degree Seeking Undergraduate Students						
	Fall 2005			Fall 2004		
	Men	Women	Total	Men	Women	Total
Nonresident alien	4	9	13	6	8	14
Black, non-Hispanic	48	53	101	48	45	93
American Indian/Alaska Native	18	25	43	22	20	42
Asian/Pacific Islander	15	16	31	13	21	34
Hispanic	26	49	75	28	51	79
White, non-Hispanic	1443	2261	3704	1431	2398	3829
Race/ethnicity unknown	60	60	120	51	51	102
<b>Total degree seeking</b>	<b>1614</b>	<b>2473</b>	<b>4087</b>	<b>1599</b>	<b>2594</b>	<b>4193</b>

From IPEDS reports

<b>Non-degree Seeking Undergraduate Students</b>						
	<b>Fall 2005</b>			<b>Fall 2004</b>		
	<b>Men</b>	<b>Women</b>	<b>Total</b>	<b>Men</b>	<b>Women</b>	<b>Total</b>
Nonresident alien	1	3	4	2	6	8
Black, non-Hispanic	2	11	13	7	15	22
American Indian/Alaska Native	4	2	6	1	5	6
Asian/Pacific Islander	3	1	4	1	2	3
Hispanic	2	0	2	4	4	8
White, non-Hispanic	318	469	787	306	443	749
Race/ethnicity unknown	503	407	910	475	418	893
<b>Total non-degree seeking</b>	<b>833</b>	<b>893</b>	<b>1726</b>	<b>796</b>	<b>893</b>	<b>1689</b>

From IPEDS reports

**1C. Degree Seeking Graduate/Professional Student headcounts**

<b>Degree Seeking Graduate/Professional Students</b>						
	<b>Fall 2005</b>			<b>Fall 2004</b>		
	<b>Men</b>	<b>Women</b>	<b>Total</b>	<b>Men</b>	<b>Women</b>	<b>Total</b>
<b>Total degree seeking</b>	NA	NA	NA	NA	NA	NA

Data for non-degree seeking graduate students is non-applicable for St. Clair County Community College.

**1D. Age Range of Undergraduate Students**

	<b>Fall 2005</b>	<b>Fall 2004</b>
Age 24 and under	2607	2705
Age 25 and older	1480	1488
<b>Total</b>	<b>4087</b>	<b>4193</b>

From IPEDS reports

**1E. Numbers of Students by Residency Status of Credit-seeking Students who come to a Campus or Site for Instruction**

	<b>Fall 2005</b>	<b>Fall 2004</b>
In-state residents	4043	4141
Out of state residents	2	3
International students	26	27
<b>Total</b>	<b>4071</b>	<b>4171</b>

Residency is not reported based on location on the IPEDS reports. Used college report XRG.C.

## 2. Student Recruitment and Admissions

### 2A. Number of Applications, Acceptances, and Matriculations

	Fall 2005		Fall 2004			
	Applicants	Acceptances	Matriculations	Applicants	Acceptances	Matriculations
New Freshman	1400	1400	944	1384	1384	1019
Transfer	344	344	174	334	334	156
High School Special	158	158	158	177	177	174
Ability To Benefit	18	18	0	22	22	8
Graduate	106	106	62	100	100	49
Guest	52	52	52	36	36	33
Readmit Transfer	8	8	5	24	24	16
Readmit Graduate	19	19	14	43	43	28
Readmit Student	18	18	14	43	43	27
International (excluding Canada)	5	5	4	1	1	1
<b>Total</b>	<b>2128</b>	<b>2128</b>	<b>1427</b>	<b>2164</b>	<b>2164</b>	<b>1511</b>
Graduate/Professional	NA	NA	NA	NA	NA	NA
<b>Total</b>	<b>2128</b>	<b>2128</b>	<b>1427</b>	<b>2164</b>	<b>2164</b>	<b>1511</b>

This data is not reported on the IPEDS reports. A query on the Applications file was used obtain the applicants and status and then this was compared to the Student Terms file to get Matriculations.

### 2B. Standardized Tests

No tests are required for admission. ACT and COMPASS and Asset (all ACT corporation products) are accepted by the College to meet the requirement for assessment in Math, English, and Reading. These assessments determine course placement and are required prior to initial enrollment.

## 3. Financial Assistance for Students

### 3A. Percentage of Students Applying for Financial Assistance - Full-time, first-time, degree/certificate-seeking undergraduates

	Fall 2004	Fall 2003
Undergraduate	706	616
Graduate	NA	NA

From IPEDS reports

**3B. Number / Percentage of Undergraduate and Graduate Students Receiving Financial Assistance - Full-time, first-time, degree/certificate-seeking undergraduates**

	Fall 2004	Fall 2003
Undergraduate	536/76%	478/78%
Graduate	NA	NA

<b>% of Total Undergraduate and Graduate Enrollment Receiving Assistance by Category</b>				
	Fall 2004		Fall 2003	
	Undergrad	Grad	Undergrad	Grad
Loans (including perkins loans)	7%	NA	9%	NA
Institutional Grants (scholarships/fellowships)	9%	NA	10%	NA
State/Local Government Grants (grants/scholarships/waivers)	53%	NA	52%	NA
Federal Grants (grants/educational assistance funds)	26%	NA	27%	NA

From IPEDS reports

**3C. Tuition Discount Rate**

Unable to obtain this information.

**4. Student Retention and Program Productivity**

**4A. % of First-Time, Full-Time Undergraduates Students Returning for Study**

<b>Fall 2005</b>				
	Men	Women	Total	Minority %
# Entering (NE)	470	535	1005	8.7%
# Returning (NR)	272	323	595	8.2%
NR/NE as %	58%	60%	59%	
<b>Fall 2004</b>				
	Men	Women	Total	Minority %
# Entering (NE)	485	571	1056	7%
# Returning (NR)	269	340	609	5.7%
NR/NE as %	55%	60%	58%	

**4B. Number of Students Earning Graduate/Professional Degrees**

	Fall 2005	Fall 2004
<b>Total Graduate Degrees</b>	NA	NA

Data for Graduate/Professional Degrees is non-applicable for St. Clair County Community College.

#### 4C. Number of Graduates by College/Program Following CIP Codes.

	2003/2004 IPEDS	2004/2005 IPEDS
Agricultural/Natural Resources (1)	9	8
Architecture/Engineering/Engineering Technology (14, 15)	17	33
Biological & Physical Sciences (26, 40, 41)	0	0
Business (52)	45	60
Communications/Communication Technology/Fine Arts (9, 10, 50)	10	9
Education/Library Science (13)	33	30
Humanities/Interdisciplinary ( 24,38, 39)	304	277
Health (51)	153	157
Law (22)	6	4
Mathematics/Computer Science (11)	15	29
Military Technology/Protective Services (43)	34	29
Personal Services/Consumer Services/Fitness (19)	17	10
Psychology/Social Sciences & Services ( 45)	0	0
Trades/Production/Transportation Health (48)	0	1
<b>Total degrees granted</b>	<b>643</b>	<b>647</b>

#### 4D. Pass Rates of Undergraduate Students on Licensure Examinations

Undergraduate Examinations	2005	2004
NCLEX-PN Practical Nursing Program	98.5%	98.6%
NCLEX-RN Associate Degree Nursing Program	97%	91%

### 5. Faculty Demography

#### 5A. Faculty Headcount of Full-Time and Part-Time by Highest Degree Earned

	Fall 2005		Fall 2004	
	Full Time	Part Time	Full Time	Part Time
Doctorate	1	6	1	8
First Professional	0	8	0	9
Master's	69	85	65	100
Bachelor's	6	74	5	74

Associate's	0	11	0	10
None	0	4	0	12
<b>Total</b>	<b>76</b>	<b>188</b>	<b>71</b>	<b>213</b>

This data is not reported on the IPEDS reports. It was obtained from the HR department.

**5B. Faculty Headcount of Full-Time and Part-Time by Race/Ethnicity, Gender, Rank**

	Fall 2005			Fall 2004		
<b>Race/Ethnicity</b>	Full-Time	Part-Time	Total	Full-Time	Part-Time	Total
Nonresident Alien		4	4			
Black, non-Hispanic	1		1	1	1	
American Indian/ Alaska Native						
Asian/Pacific Islander						
Hispanic	1	1	2	1		
White non-Hispanic	74	183	257	69	212	
Race/eth. unknown						
<b>Gender</b>	Full-Time	Part-Time	Total	Full-Time	Part-Time	Total
Female	33	103	136	29	110	139
Male	43	85	128	42	103	145
<b>Rank</b>	Full-Time	Part-Time	Total	Full-Time	Part-Time	Total
Instructor	10	188	254	4	213	217
Professor	66		10	67		67
<b>Total</b>	<b>76</b>	<b>188</b>	<b>264</b>	<b>71</b>	<b>213</b>	<b>284</b>

From IPEDS reports

**5C. Faculty Headcount by Classification of Instructional Program**

	Fall 2005	Fall 2004
Agricultural/Natural Resources (1)	3	3
Architecture/Engineering/Engineering Technology (4,14, 15)	4	6
Biological & Physical Sciences (26, 40, 41)	24	23
Business (52)	19	18
Communications/Communication Technology/Fine Arts (9, 10, 50)	23	22
Education/Library Science (13)	3	3
Humanities/Interdisciplinary (16,23, 24,32,38, 39)	39	43
Health (51)	26	29
Law (22)	0	0
Mathematics/Computer Science (11,27)	47	53
Military Technology/Protective Services (43)	19	18
Personal Services/Consumer Services/Fitness (19,34)	7	7

Psychology/Social Sciences & Services (42, 45)	37	35
Trades/Production/Transportation Health (21,48)	12	13
Other	1	11
<b>Total</b>	<b>264</b>	<b>284</b>

This breakdown is not in the IPEDS reports. Queries from the Course Sections file were used to obtain this data.

## 6. Availability of Instructional Resources and Information Technology

### 6A. Technology Resources Devoted to Learning and Monitoring of Usage

<b>LRC Statistics</b>		
	<b>2004-05</b>	<b>2005-06</b>
<b>Circulation</b> – Books, AV, Periodicals, Reserve, Reference, In-house	18,268	18,366
<b>Automated Library Catalog</b>		
Searches	N/A	44,624
<b>Electronic Resources</b>		
<i>Ebscohost Research</i>		
Searches/Full-text Articles	8,421/4759	26,477/12,514
<i>FirstSearch</i>		
Searches/Full-text Articles	30,788/11,643	25,966/9,470
<i>ProQuest Criminal Justice</i>		
Searches/Full-text Articles	2779	7,330
<i>InfoTrac Web</i>		
Searches/Full-text Articles	40,040/38081	47,362/45,132
<i>Newsbank Newsfile Coll.</i>		
Searches/Full-text Articles	7,037/8,972	6,766/7,794
<i>Newsbank Times Herald</i>		
Searches/Full-text Articles	2449/2,754	2748/2,449
<i>Daily Life Online</i>		
Searches/Full-text Articles	2,243	3,323
<i>Facts.com</i>		
Searches/Full-text Articles	6,789	9,227
<i>CQ Researcher Online</i>		
Searches/Full-text Articles	711	1,298
<i>FAITS (IT database)</i>		
Searches/Full-text Articles	850	1,474
<i>NAXOS Music Library</i>		
Searches/Full-text Articles	192 music clips	1,684 music clips
<i>MathSciNet</i>		
Searches/Full-text Articles	211	N/A

<i>Mircomedex</i> (nursing)		
Searches/Full-text Articles		3,450
<b>Reference Requests</b>	5,046	4,906
<b>Library Instruction</b>		
Sessions	155	169
Students	2,682	2,912

This data was supplied by the Dean, Learning Resources and Academic Achievement Centers

<b>Information Technology: Resources, Usage, and Evaluation</b>	
<b>Resources</b>	<b>Evaluation Measures</b>
<b>Instructional Technology Services</b>	
125 Computers are located in the Library Resource Center and Academic Achievement Center and are available for student use during all open hours of operation. 456 Computers are located in the classroom labs throughout campus and are typically available for students enrolled in those disciplines when the lab is not being utilized for instructional purposes.	Computer bandwidth usage is measured using a Packeteer Packetshaper, which monitors both overall data usage and packet type.
<b>Technology-Enhanced Classrooms</b>	
About 38 multimedia rooms Level of Technology in the classrooms: Tech 1 - Overhead projector, TV, must use media carts Tech 2 - Newly upgraded, computer/LCD projector Tech 3 - Older "Tec" rooms, computer/LCD projector Tech 4 - Rooms with podium/touch panel Tech 5 - Auditoriums, podium/touch panel	Number of technology-enhanced classrooms Equipment and software used Level of technology in classroom
<b>General access and departmental computer labs</b>	
Workstations and Printers Supported by Office of Information Technology 1016 Windows desktop machines 20 Macintosh desktop machines 53 Windows laptop machines 123 Networked printers	Equipment used
<b>Access to Resources</b>	
<b>Self-service access to billing and course information</b> Wave-Self-service is available via the web nearly 19x7 (133 hours per week). Students can access up-to-date course catalogs, schedules of classes, personal profile information, electronic bills, personal financial information, advising reports, and other information. Over 1000 hits are made on our Wave site daily.	Availability of service
<b>Email accounts</b>	
All faculty and staff are provided with email accounts	Number of accounts
<b>SC4 Website</b>	
Database Database content: main content database: 1,622 records Calendar: 1,147 records Catalog: 143 records SC4 directory: 413 records News releases: 905 records Total: 4,230	Number of pages Number of publishers WebTrends data tracks page visits and web traffic

Static pages Administration pages: 26 Rest of site (pages like slideshows, capital outlay project report pages, surveys and so on): 5,139 pages Total: 5,165 <b>Total minimum page count: 9,395</b>	
<b>Customer Service and Support</b>	
<b>Helpdesk customer service and support</b>	
24X7 Central Helpdesk - Satisfaction surveys are sent out when a ticket is closed.	Number of service tickets opened and resolved Resolution time Number of contacts User feedback surveys
<b>Software Availability</b>	
<ul style="list-style-type: none"> <li>All students have access to the complete Microsoft Office suite of software in General Access Labs, as well as a variety of other specialized software in departmental labs.</li> <li>All faculty and staff have access to the complete Microsoft Office suite of software on their workstations. Microsoft Office is also available for home use through Office of Information Technology.</li> </ul>	Available software Work-At-Home software tracking
<b>Technology Infrastructure</b>	
High-speed network with switched gigabit Ethernet across campus	Uptime, planned and unplanned outage statistics Network usage statistics
Wireless deployment with 16 access points, 5 in the library, 8 in the CEM building, and the rest will be scattered across campus.	Wireless network traffic
<b>Laptop Checkout</b> 8 laptops are available for faculty, and staff to borrow.	Number available
<b>Information Technology Staffing</b>	
<b>Office of Information Technology Staff</b> 3 User Services personnel 5 Administrative Services personnel 2 Networking Services personnel 1 Administrator	

**6B. Support of Online Learning**

<b>Service and Support</b>	
<b>Software Availability</b>	
Ucompass.com is contracted to provide the learning management system, Educator, in support of online, blended, and web-enhanced course delivery. The vendor hosts the access on an off-site server. Administration of the system is managed locally.	Availability of service
<b>Helpdesk customer service and support</b>	
24X7 as stated above Advanced support provided by Office of Online Learning via web form, email and phone	Central Helpdesk tickets as above Assistance Tracking Log
<b>Online Learning Staffing</b>	
1 Administrator, full-time 1 Instructional Technologist, part-time	

## 7. Financial Data

### 7A. Actual Unrestricted Revenues

	2005	2004
Tuition and Fees	8,041,119	8,216,355
State/Local Appropriations	6,617,600	6,251,500
Property Taxes	8,945,783	8,602,611
Investment and Annuity Income	252,642	158,692
Auxiliary	2,084,365	2,125,258
Other	585,653	414,518
<b>Actual Unrestricted Revenue</b>	<b>\$26,527,162</b>	<b>\$25,768,934</b>

### 7B. Actual Unrestricted Expenses

	2005	2004
Instruction	8,974,776	8,466,629
Student Services	2,176,089	2,322,801
Operation and Maintenance of Plant	2,758,818	2,519,756
Institutional Administration	3,240,462	3,401,806
Institutional Support	3,076,116	3,044,916
Auxiliary	1,760,456	1,778,815
Public Service	101,031	112,525
Institutional Technology	1,144,089	1,143,698
<b>Actual Unrestricted Expenses</b>	<b>\$23,231,837</b>	<b>\$22,790,946</b>

Certain amounts in the 2004 financial statements were reclassified to conform to the 2005 financial statement presentation.

### 7C. Methods of Covering Shortfall

N/A