

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**
Minutes of Special Meeting/Retreat Held March 15, 2013
Fifth Third Bank Innovation Center – Clara E. Mackenzie Building

Call to Order: Mr. Adair, Chair, called the special meeting to order at 8:30 a.m.

Roll Call:

Members Present

at Roll Call: John Adair, Nicholas DeGrazia, Robert Tansky, John Ogden

Members Absent

at Roll Call: Denise Brooks, James Relken, David Oppliger

Also Present: Dr. Kevin Pollock

Adoption of Agenda

It was moved by Dr. DeGrazia, seconded Mr. Tansky, to adopt the agenda as presented.

Motion carried: 4-0

Summary of President's Agenda Items:

- Review of Vision/Mission/Ends: Copies were provided; no further discussion of topic.
- Preliminary 2013-14 Budget/Tuition & Fees Recommendation: Information was presented and discussed.
- Impact of Affordable Care Act: Information was presented and discussed. Look-back period details were requested.
- Contracting for Services/Board Policy 3.3: Suggested revisions to policy were presented and discussed.
- Changes to Career Plan/Executive Contracts: Information was presented; no further discussion of topic.
- President's Contract/Spouse Travel: Information was presented and discussed.
- Overview of HLC Accreditation Requirements Specific to the Board: Information was presented; Governance Committee will take the lead on determining evidence.
- Review of Master Plan: Copies of Master Facilities Plan were provided; no further discussion.

- Board Expectations for Winter Semester Legislative Luncheon: Focus and timing of next legislative luncheon will be determined via Board action at a subsequent meeting.
- ACCT Fall Leadership Conference Presentation: Discussed value of conferences and professional development opportunities.

Summary of Trustees' Agenda Items:

- Strategic planning for BOT/SC4 Alumni/SC4 Foundation – *John Adair*: Three (3) Trustees will be appointed to serve on this committee via future Board action.
- Proposed Child Abuse Policy – *Jim Relken*: No discussion of topic due to Mr. Relken's absence.
- Lifelong Learning Center Request – *John Adair*: No discussion of topic.
- Strategies for Increased Enrollment – *Nicholas DeGrazia*: Discussion of topic was deferred to the May Regular Board meeting.
- Student Housing Request – *John Adair*: No discussion of topic.
- Board Self-Evaluation – *Carryover Item from May 24, 2012 Retreat*: Forms that were completed were asked to be tallied for discussion at the next retreat.
- Board Goals for 2013 – *Bob Tansky*: No discussion of topic.
- Membership/Participation in Organizations & Alignment with SC4 Goals – *Denise Brooks*: No discussion of topic due to Ms. Brooks' absence.
- Board Travel/Professional Development Plan for 2013 – *John Adair*: Current travel budget was discussed; action to adjust would occur when the final budget is proposed for adoption.
- ACCT Trustee Mentor Webinar Series – *John Adair*: No discussion of topic.

Adjournment:

It was moved by Dr. DeGrazia, seconded by Mr. Tansky, to adjourn the meeting at 10:55 a.m.

Motion carried: 4-0

Respectfully submitted,

Certified by,

Kevin A. Pollock, Ph.D.
Acting Secretary

John D. Adair
Chair