

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**  
*Minutes of Special Meeting/Retreat Held May 17, 2013*  
*Alumni Room – College Center Building*

**Call to Order:** Mr. Adair, Chair, called the special meeting to order at 8:43 a.m.

**Roll Call:**

**Members Present**

**at Roll Call:** John Adair, Robert Tansky, John Ogden, Nicholas DeGrazia,

**Members Absent**

**at Roll Call:** Denise Brooks, James Relken, David Oppliger

**Also Present:** Dr. Kevin Pollock

**Adoption of Agenda**

It was moved by Mr. Tansky, seconded Dr. DeGrazia, to adopt the agenda as presented.

Motion carried: 4-0

**Summary of President's Agenda Items:**

- Overview of HLC Accreditation Requirements Specific to the Board:  
Information was presented; a more detailed presentation will be provided to Trustees on June 13.
- Master Planning and Long-Term Strategy:  
Several topics related to the Master Plan were discussed.

**\*\*\*Trustee Arrival:** Ms. Brooks entered the meeting at 9:45 a.m.

**Summary of Trustees' Agenda Items:**

- President's Goals:  
Trustees discussed relating 2013-14 goals to the ENDS and adjusting the evaluation timing. Adair/DeGrazia will follow-up with Dr. Pollock and present proposed goals to the full Board at a future meeting.
- Smoke-free Campus Proposal:  
It was determined that for the proposal to be formally addressed by the Board, a Trustee would need to request the topic be added to the June meeting agenda.
- Lifelong Learning Center Request – *John Adair:*  
Trustee Adair indicated that he received an inquiry from a constituent about this topic. Trustees asked for a review of whether other Michigan community colleges have continuing education programs.

- Student Housing Request – *John Adair*:  
Materials from a local architect on a proposed student housing facility were provided to the Board for review and discussion.
- Affordable Care Act Update – *Bob Tansky*:  
Dr. Pollock provided an update on how the Affordable Care Act is being implemented on campus.
- Board Self-Evaluation – *Carryover Item from May 24, 2012 Retreat and March 15, 2013 Retreat*:  
A tally sheet of responses to the self-evaluation was distributed and discussed.
- Board Goals for 2013 – *Bob Tansky*:  
Topic was deferred to a future retreat.
- Membership/Participation in Organizations & Alignment with SC4 Goals – *Denise Brooks*:  
Trustees discussed keeping memberships in ACCT and SCCASB active as in past years.
- Board Travel/Professional Development Plan for 2013 – *John Adair*:  
The Board's 2013-14 travel budget was reviewed along with suggested changes to the travel policy. Any action on this item would be discussed further once the topic is added to a regular meeting agenda.
- ACCT Trustee Mentor Webinar Series – *John Adair*:  
Interest in reviewing the series was expressed by Trustees and it was noted that if a subscription were to be purchased, existing funds in the Board's 2013-14 travel account would be utilized.

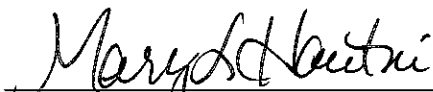
**Adjournment:**

It was moved by Dr. DeGrazia, seconded by Mr. Tansky, to adjourn the meeting at 11:55 a.m.

Motion carried: 5-0

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Respectfully submitted,



Mary L. Hawtin  
Board Secretary

Certified by,



John D. Adair  
Chair