

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
*Minutes of Regular Meeting Held February 13, 2014***

CALL TO ORDER:

Chairman Adair called the Regular Meeting to order at 4:30 p.m.

AT ROLL CALL:

Members Present

at Roll Call: Robert Tansky, John Adair, John Ogden, David Oppliger, Denise Brooks,
James Relken, Nicholas DeGrazia

Members Absent

at Roll Call: n/a

Also Present: Dr. Kevin Pollock; Professor Sarah Slobodzian—*presenter*; Kirk Kramer—*presenter*

AGENDA ADOPTION:

It was moved by Dr. DeGrazia, seconded by Ms. Brooks, to add “2. Position of Chair” under item **J. New Business** and to adopt the agenda as amended.

Motion carried: 7-0

APPROVAL OF MINUTES:

It was moved by Ms. Brooks, seconded by Mr. Tansky, to approve the minutes of the Special Meeting/Retreat held on November 22, 2013 and the Regular Meeting held December 12, 2013 as printed and circulated.

Motion carried: 7-0

FINANCIAL REPORTS:

Mr. Adair noted that the December 2013 & January 2014 financial reports had been provided to the Board.

COMMUNICATIONS & PETITIONS: N/A

REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE

1. INFORMATIONAL ITEMS & PRESENTATIONS

- a. Graphic Design Program Overview: *Sarah Slobodzian, Program Lead-presenter*
- b. 2014-15 Tuition & Fees Proposal/Strategic Plan ENDS 1: *Kirk Kramer-presenter*

2. ACTION ITEMS:

Acceptance of Gifts

It was moved by Dr. DeGrazia, seconded by Ms. Brooks, to accept the following donations and direct that letters of appreciation are prepared for the donors.

1. \$200 from Barbara J. Dear of Waupaca, WI for the SC4 retiree scholarship fund;
2. \$450 from Eastern Michigan Bank of Croswell, MI for Friends of the Arts;
3. \$450 from Eastern Michigan Bank of Croswell, MI for athletics;
4. \$500 from Harold J. Tramski of Port Huron for athletics;
5. \$500 from the Tillie H. Kamieniecki Estate for Friends of the Arts;
6. \$1,000 from an anonymous donor for athletics;
7. \$1,400 from Robert & Marilyn Kovach of Fort Gratiot for the Kovach scholarship.

Motion carried: 7-0

Consideration of Resolution for Millage Renewal

It was moved by Mr. Ogden, seconded by Ms. Brooks, to adopt the attached resolution requesting a four (4) year millage renewal proposition to be placed on the August 5, 2014 general election ballot.

Roll call vote: Brooks – yes; Oppliger – yes; DeGrazia – yes; Ogden – yes; Tansky – yes; Relken – yes; Adair – yes. Motion carried: 7-0

Catalog Management System Purchase

It was moved by Dr. DeGrazia, seconded by Mr. Oppliger, to award the purchase of Acalog catalog management system software and services to Digital Architecture of Lakeland, FL in the amount of \$41,887 and to establish a project budget of \$45,000 to be paid from the Technology Fund.

Motion carried: 7-0

Learning Management System Software Contract Renewal

It was moved by Ms. Brooks, seconded by Dr. DeGrazia, to award the purchase of WebStudy Learning LMS software to WebStudy, Inc. of Wynnewood, PA in the amount of \$216,000 for a three (3) year contract to be billed at \$72,000 per year.

Motion carried: 7-0

OLD BUSINESS: N/A

NEW BUSINESS:

Finance Committee Recommendation Regarding Legal & Audit RFPs

In accordance with Board Policy 2.2, it was moved by Mr. Relken, seconded by Mr. Tansky, to solicit proposals for legal services and for audit services utilizing the process and timeline that was previously recommended by administration to the Finance Committee. Additionally, administration will provide the Board with an evaluation tool to use in reviewing RFPs that are received.

Motion carried: 7-0

Position of Chair

Chairman Adair announced that he was stepping down as Chair due to family and time constraints; as a result, it was moved by Mr. Adair, seconded by Mr. Relken, to appoint Vice Chair, Nicholas DeGrazia, to the position of Chair.

Motion carried: 7-0

Due to the resulting Vice Chair vacancy, it was moved by Ms. Brooks, seconded by Mr. Relken, to appoint John Adair as Vice Chair.

Motion carried: 7-0

**** Newly-elected Chairman DeGrazia facilitated the remainder of the meeting.*

STAFF CHANGES:
MAHE Resignation

It was moved by Mr. Adair, seconded by Ms. Brooks, to accept the resignation of Carol DesJardins, computer information systems instructor, for the purpose of retirement, effective on or before July 1, 2014.

Motion carried: 7-0.

TRUSTEE REPORTS: N/A

ADJOURNMENT:

It was moved by Mr. Adair, seconded by Ms. Brooks, to adjourn the meeting at 5:35 p.m.

Motion carried: 7-0.

Respectfully submitted,

Certified by,

Mary L. Hawtin
Board Secretary

Nicholas DeGrazia
Chair

MILLAGE RENEWAL PROPOSITION

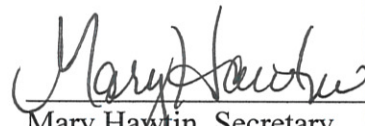
Shall the increase of the maximum annual tax rate previously approved by the electors of the St. Clair County Community College District, State of Michigan in the amount of one half mill (\$0.50 per \$1,000 of taxable value) as reduced by the Headlee Amendment being .4951 mills in 2009, be renewed for four (4) years beginning with the tax year from July 1, 2015 through June 30, 2019 to continue to provide job training and retraining for workers in the College service area; repair and update the College's technology, equipment and buildings; maintain and expand junior-senior/four year college offerings? If approved and levied in its entirety, the millage would raise an estimated \$2,508,175 for the Community College for the 2015 College year.

2. The Secretary of this Board is hereby directed to give notice to the St. Clair County Clerk of the above millage proposition and request that s/he conduct said election in accordance with the appropriate statutes.
3. All resolution and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

AYES: Trustees Adair, DeGrazia, Oppliger, Brooks, Tansky, Ogden, Relken

NAYS: N/A

Resolution declared adopted.



Mary Hawtin, Secretary
Board of Trustees, St. Clair County
Community College District
St. Clair County, Michigan