

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
*Minutes of Regular Meeting Held January 14, 2016***

**CALL TO ORDER:**

Chairman DeGrazia called the Regular Meeting to order at 4:30 pm.

**AT ROLL CALL:**

Members Present

at Roll Call: Nicholas DeGrazia, John Adair, Geoffry Kusch, John Ogden, Robert Tansky

Members Absent

at Roll Call: David Oppliger, Denise Brooks

Also Present:

Dr. Kevin Pollock, Pete Lacey, Kirk Kramer, Mary Kay Brunner, Becky Gentner

**AGENDA ADOPTION:**

It was moved by Mr. Adair, seconded by Dr. Kusch, to remove agenda item **2.b. Purchase Agreement for McMorrان Pavilion** and to adopt the agenda as amended.

Motion carried: 5-0.

**APPROVAL OF MINUTES:**

It was moved by Dr. Kusch, seconded by Mr. Tansky, to approve minutes of the Special Meeting of the Finance Committee held December 10, 2015 and minutes of the Regular Meeting held December 10, 2015, as printed and circulated.

Motion carried: 5-0.

**FINANCIAL REPORTS:**

Chairman DeGrazia acknowledged that financial reports for the month of December 2015 had been provided to Trustees.

**COMMUNICATIONS & PETITIONS:** Dr. Pollock announced that January was School Board Recognition Month and extended his gratitude to Trustees for their service.

**REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE**

**1. INFORMATIONAL ITEMS & PRESENTATIONS**

- a. Area of Focus Report: External Stakeholders – Pete Lacey, presenter
- b. HLC Accreditation Update – Linda Davis, presenter
- c. Budget Overview – Kirk Kramer/Mary Kay Brunner/Becky Gentner, presenters

**2. ACTION ITEMS:**

**Acceptance of Gifts**

It was moved by Mr. Ogden, seconded by Mr. Tansky, to accept the following donations with appreciation:

- \$250 from Barbara Beck Donovan of Fort Gratiot for the scholarship fund;
- \$300 from Matt Morabito of Port Huron for athletics;
- Two (2) Detroit Lions tickets with charter bus transportation and four (4) Detroit Tigers tickets from Preferred Charters of Port Huron for the Skipper raffle.

Motion carried: 5-0.

**Schedule Management System Purchase**

It was moved by Dr. Kusch, seconded by Mr. Adair, that the Board take action to award the purchase of scheduling software and services to Ad Astra Information Systems of Overland Park, KS in the amount of \$266,900 to be paid from the US Department of Education Title III SIP Grant funds.

Motion carried: 5-0

**Consideration of Career Plan Gold Employment Agreement**

It was moved by Mr. Adair, seconded by Dr. Kusch, that the Board take action to approve the employment agreement with Career Plan Gold as presented, effective July 1 2016 – June 30, 2018.

Motion carried: 5-0

**Consideration of Leadership Association Employment Agreement**

It was moved by Mr. Adair, seconded by Dr. Kusch, that the Board take action to approve the employment agreement with Leadership Association as presented, effective July 1, 2016 – June 30, 2018.

Motion carried: 5-0

**OLD BUSINESS: N/A**

**NEW BUSINESS:**

**Review Mission/Vision/Strategic Plan/Areas of Focus (per BOT annual action calendar)**

Chairman DeGrazia requested Trustee comments, questions, and/or feedback on these four (4) areas. None were noted.

**Review Master Facility Plan (per BOT annual action calendar)**

Chairman DeGrazia requested Trustee comments, questions, and/or feedback on the current version of the Master Facility Plan. None were noted.

**Review Fiduciary Responsibility (per BOT annual action calendar)**

Chairman DeGrazia requested Trustee comments, questions, and/or feedback regarding the Board's fiduciary responsibility. None were noted.

**STAFF CHANGES: N/A**

**TRUSTEE REPORTS:**

Mr. Adair reiterated that the Board's past practice has been only to listen to Citizen Comments and not to reply or engage with speakers. Additionally, he shared that previous efforts by the Board to ensure that citizens were able to speak prior to agenda items had been addressed a few years earlier by moving the Citizen Comments opportunity to the beginning of the agenda.

**CLOSED SESSION:**

It was moved by Mr. Ogden, seconded by Dr. Kusch, to enter into closed session at 5:52 pm for the purpose of labor negotiations strategy.

Motion carried: 5-0

**RETURN TO OPEN SESSION:**

It was moved by Dr. Kusch, seconded by Mr. Ogden, to return to open session at 6:51 pm.

Motion carried: 5-0.

**ADJOURNMENT:**

It was moved by Mr. Tansky, seconded by Mr. Ogden, to adjourn the meeting at 6:51 pm.

Motion carried: 5-0.

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Respectfully submitted,

Certified by,

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Mary L. Hawtin  
Board Secretary

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Nicholas DeGrazia  
Board Chair