

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
*Minutes of Regular Meeting Held June 9, 2016***

**CALL TO ORDER:**

Chairman DeGrazia called the Regular Meeting to order at 4:30 pm.

**ROLL CALL:**

Members Present

at Roll Call: Robert Tansky, Nicholas DeGrazia, John Ogden, Geoffry Kusch,  
Denise Brooks, John Adair

Members Absent

at Roll Call: Karen Niver

Also Present: Dr. Deborah Snyder; Jody Skonieczny - presenter

**AGENDA ADOPTION:**

It was moved by Mr. Tansky, seconded by Dr. Kusch, to adopt the agenda as presented.

Motion carried: 6-0

**APPROVAL OF MINUTES:**

It was moved by Mr. Adair, seconded by Ms. Brooks, to approve minutes of the Public Hearing on the Budget held May 12, 2016, the Regular Meeting held May 12, 2016, the Special Meeting/Retreat held May 13, 2016, and the Special Meeting held May 16, 2016 as printed and circulated.

Motion carried: 6-0

**FINANCIAL REPORTS:**

Chairman DeGrazia acknowledged that financial reports for the month of May 2016 had been provided to Trustees.

**COMMUNICATIONS & PETITIONS:**

Communication topics included:

- ~Hosting of NJCAA tournament in 2017 & 2018*
- ~Hosting of Middle School Decision Day 2016*

**REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE**

**1. INFORMATIONAL ITEMS & PRESENTATIONS**

- a. Area of Focus Report: External Stakeholders – *Jody Skonieczny, presenter*

**2. ACTION ITEMS:**

**Acceptance of Gifts**

It was moved by Ms. Brooks, seconded by Mr. Ogden, to accept, with appreciation, the following donations:

- \$250 from Carol DesJardins of China Township, MI for the Friends of the Arts;
- \$250 from Florence Oppliger of Port Huron, MI for the Friends of the Arts;
- \$500 from Suzanne O'Brien of St. Clair Township, MI for the Marilyn K. Moore Scholarship;
- \$515 from Orthopedic Associates of Port Huron for athletics – men's basketball.

Motion carried: 6-0

**Purchase of Birthing and Neonatal Simulation Mannequins**

It was moved by Dr. Kusch, seconded by Mr. Tansky, that the Board take action to award the purchase of birthing and neonatal simulators to Gaumard of Miami, FL in the amount of \$102,481 to be paid from the Plant Fund.

Motion carried: 6-0

**OLD BUSINESS: N/A**

**NEW BUSINESS:**

**Governance Committee Recommendation Regarding Presidential Search**

It was moved by Dr. Kusch, seconded by Ms. Brooks, that the Board take action to officially complete the presidential search process, affirm that Dr. Deborah Snyder serves as President without any inference of interim designation, and delegate to the Chair and Vice Chair the responsibility of negotiating a contract with Dr. Snyder which will include an appropriate term consistent with the position of President for subsequent consideration and approval by the Board.

Motion carried: 6-0

**Cancellation of July 14 Business Meeting**

It was moved by Ms. Brooks, seconded by Mr. Adair, that the Board take action to cancel its July 14, 2016 business meeting.

Motion carried: 6-0

**Trustee Professional Development Requests – Tansky/Ogden**

It was moved by Dr. Kusch, seconded by Ms. Brooks that the Board take action to provide approval for Trustees Tansky and Ogden to attend the Michigan Community College Association's Summer Conference to be held July 26-29, 2016 on Mackinac Island.

Motion carried: 6-0

**Proposed Revisions to Board Policy 2.1 and 2.5– First Reading**

A first reading was held on proposed revisions to policies 2.1 and 2.5 as attached.

**Proposed Revisions to Board Policy 2.21 – Second Reading**

It was moved by Mr. Adair, seconded by Mr. Ogden that the Board take action to complete a second reading on policy 2.21 and to provide final approval of the proposed changes to policy 2.21 as attached.

Motion carried: 6-0

**Proposed Revisions to Governance Manual – First Reading**

A first reading was held on proposed revisions to the Board's Governance Manual. It was further noted that the Finance Committee would be reviewing portions of the document in August; therefore, a second reading may not be ready until the September meeting.

**STAFF CHANGES: N/A**

**TRUSTEE REPORTS:**

Trustee Tansky announced that he would be participating on a SEMCOG committee which plans to study educational issues.

**ADJOURNMENT:**

It was moved by Mr. Adair, seconded by Ms. Brooks, to adjourn the meeting at 5:12 pm.

Motion carried: 6-0

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Respectfully submitted,

Certified by,

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Mary L. Hawtin  
Board Secretary

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Nicholas DeGrazia  
Board Chair

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD POLICY- COMPLIANCE**

St. Clair County Community College is an equal opportunity institution and complies with all federal and state laws and regulations prohibiting discrimination. It is the policy of St. Clair County Community College that no person shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination on the basis of race, color, religion, national origin or ancestry, age, sex, marital status, height, weight, handicap, or any other criteria prohibited by law in its academic and vocational programs, activities, admissions, financial assistance, or employment.

To implement this policy, the Board has designated the ~~Vice President for Human Resources and Labor Relations~~ to be the enforcement officer for receiving complaints and for reviewing the College's compliance.

Approved by the Board of Trustees: June 10, 1976

Revised: October 9, 2008

***Proposed Revisions for First Reading: June 9, 2016***

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD POLICY - ASSURANCE OF COMPLIANCE  
WITH FEDERAL LAW**

The Board of Trustees of the St. Clair County Community College complies with all applicable federal laws and regulations prohibiting discrimination in programs and activities, including but not limited to those activities that receive federal financial assistance.

It is the policy of St. Clair County Community College that no person shall be discriminated against, excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination on the basis of race, color, religion, national origin or ancestry, age, sex, marital status, height, weight, handicap or disability or any other criteria prohibited by law.

The Board has designated the ~~Vice President of Human Resources~~ to be the enforcement officer for receiving complaints and reviewing the College's compliance.

Approved by Board of Trustees – April 9, 1981

Revised: December 11, 2008

***Proposed revisions for First Reading: June 9, 2016***

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD POLICY – NAMING OF COLLEGE PROPERTY**

**Policy**

The College may wish to name College Property in honor of extraordinary individuals and/or distinguished financial contributions. The Board of Trustees shall provide standard guidelines for the naming of College Property.

**Standard Guidelines:**

1. **Persons:** For purposes of this policy, shall include individuals, families, organizations, foundations, corporations, trusts or estates, limited liability companies or such other entities as the Board of Trustees may approve.
2. **College Property:** For the purposes of this policy, shall include buildings, parts of buildings (including lobbies, classrooms, centers, laboratories and/or conference/study rooms) sites, pathways, common areas or significant components of the College.
3. No naming will be approved (or once approved, continued) that will call to serious question the public respect and reputation of the College.
4. Where a College Property has been named, the College will continue to use the name so long as the College Property or portion thereof remains in use and serves its original function.
  - a. When the use of a College Property is changed such that it must be demolished, substantially renovated or rebuilt, the College may retain the use of the name, or name other comparable College Property or may choose to honor the original donor by placing a memorial plaque in a prominent location.
  - b. When the Board of Trustees determines that it is no longer appropriate to name the College Property pursuant to paragraph 3 above the Board of Trustees, in its sole discretion, may terminate the naming of the College Property.
5. Recommendations for any named request will be submitted in writing by the College President to the Board of Trustees for its consideration in accordance with the guidelines set forth in this policy. The Board of Trustees has final authority to approve or reject any naming request or nomination.

**Criteria for Naming**

1. The Board of Trustees, on a case by case basis, shall determine which College Property or portions thereof or renovations thereto will be considered for naming.
2. When naming opportunities are identified in conjunction with a major gift or a targeted fund-raising campaign, the President will propose to the Board of Trustees for its consideration a giving level for College Property or component thereof that will be impacted by the campaign. The Board of Trustees, in its sole discretion, shall approve the giving levels for the duration of the campaign.

Approved by Board of Trustees – May 10, 2007

Revised: October 13, 2011

Revised: June 9, 2016