

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**
*Minutes of Special Meeting Held January 21, 2016, 4:30 pm
Michigan Technical Education Center Building - Room 150*

Call to Order: Chairman DeGrazia called the special meeting to order at 4:30 p.m.

Roll Call:

Members Present

at Roll Call: John Adair, Robert Tansky, Nicholas DeGrazia, Denise Brooks,
John Ogden, Geoffry Kusch

Members Absent

at Roll Call: N/A

Also Present: Dr. Kevin Pollock

Adoption of Agenda

It was moved by Mr. Ogden, seconded by Mr. Tansky, to adopt the agenda as presented.

Motion carried: 6-0

Implementation of Board Policy 2.25

It was moved by Mr. Adair, seconded by Mr. Ogden to:

- Establish a public notice (copy attached) to be placed in the *Times Herald* and the *Voice* detailing the application process and deadline for replacement of a vacancy which became effective upon the resignation of Trustee David Oppliger (letter attached);
- Utilize the Board's regularly-scheduled February 11, 2016 business meeting for the consideration of applicants for the vacancy;
- Distribute information contained in the public notice to media outlets as a press release and to campus/other constituents by way of the SC4 website, portal, and Facebook page.

Motion carried: 6-0

Adjournment:

It was moved by Dr. Kusch, seconded by Mr. Adair, to adjourn the meeting at 4:46 p.m.

Motion carried: 6-0

Respectfully submitted,

Certified by,

Mary L. Hawtin
Board Secretary

Nicholas DeGrazia
Board Chair

PUBLIC NOTICE: ST. CLAIR COUNTY COMMUNITY COLLEGE TRUSTEE VACANCY

St. Clair County Community College Board has one (1) vacant Trustee term to fill by appointment. The term of office for this vacancy is approximately 10 ½ months and will expire on December 31, 2016.

A qualified applicant must:

- *Be age 18 or older.*
- *Be a registered voter living in the St. Clair County Community College district.*

Individuals who wish to be considered for appointment to this 10 ½ month term of office must submit a letter of interest and resume or other supporting documentation to:

*Mary Hawtin, Board Secretary
St. Clair County Community College
323 Erie Street, PO Box 5015
Port Huron, MI 48061-5015
Email: mhawtin@sc4.edu*

Deadline for receipt of these materials is: Monday, February 1, 2016, at midnight.

Applicants for this vacancy will be considered at the Board's regularly-scheduled February 11, 2016 meeting.

January 18, 2016

Dr. Pollock:

I am resigning from the St. Clair County Community College Board of Trustees effective January 18, 2016. Thank you.

A handwritten signature in black ink, reading "David E. Oppliger". The signature is written in a cursive style with a large, stylized initial 'D'.

David E. Oppliger