

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**  
*Minutes of Special Meeting Held January 27, 2016, 4:30 pm  
Michigan Technical Education Center Building - Room 150*

**Call to Order:** Chairman DeGrazia called the special meeting to order at 4:30 p.m.

**Roll Call:**

**Members Present**

**at Roll Call:**

John Adair, Robert Tansky, Nicholas DeGrazia, Denise Brooks,  
John Ogden, Geoffry Kusch

**Members Absent**

**at Roll Call:**

N/A

**Also Present:**

N/A

**Adoption of Agenda**

It was moved by Dr. Kusch, seconded by Mr. Adair, to adopt the agenda as presented.

Motion carried: 6-0

**Acceptance of Dr. Pollock's Resignation**

It was moved by Ms. Brooks, seconded by Mr. Ogden, to accept the resignation of Dr. Kevin Pollock as noted in the attached letter.

Motion carried: 6-0

**Discussion re: Next Steps**

Trustees discussed exploring search firms by contacting MCCA, ACCT, and other similar organizations for detailed information. Trustees concurred that internal and external constituent input would be sought to help shape the process moving forward and noted also that transparency and due diligence would be critical to a successful search. The Board's Governance Committee was tasked with researching a variety of options in regard to: 1) interim management and 2) presidential searches. These options would subsequently be presented to the full Board for consideration. *Note: In light of Mr. Adair's previous experience with the 2008 search process, Chairman DeGrazia requested that he fill the current vacancy on the Governance Committee.*

**Adjournment:**

It was moved by Mr. Adair, seconded by Mr. Tansky, to adjourn the meeting at 5:10 p.m.

Motion carried: 6-0

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Respectfully submitted,

Certified by,

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Mary L. Hawtin  
Board Secretary

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Nicholas DeGrazia  
Board Chair

## Mary Hawtin

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**From:** Mary Hawtin  
**Sent:** Tuesday, January 19, 2016 4:36 PM  
**To:** jadair@porthuronlaw.com; Nicholas DeGrazia (Comcast); Denise Brooks (dbrooks@bluewaterymca.com); btansky2001@yahoo.com; johnogdencpa@gmail.com; geofk@comcast.net  
**Subject:** notification of resignation

Trustees:

I have accepted the position of President of Montgomery County Community College (MCCC) in Blue Bell, PA, effective April 1, 2016. The MCCC Board of Trustees will officially announce my appointment today at 5:00 pm.

Please consider this my formal letter of resignation. My last day will be Thursday, March 31, 2016.

Thank you for your support and friendship during my seven year tenure. I am confident that St. Clair County Community College will continue to build upon all of the initiatives we've put in place since 2009.

Sincerely,  
Kevin