

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**  
*Minutes of Special Meeting Held Monday, May 16, 2016*  
*Alumni Room – College Center Building*

**Call to Order:** Vice Chairman Adair called the special meeting to order at 4:30 p.m.

**Roll Call:**

**Members Present**

**at Roll Call:** Robert Tansky, Karen Niver, Geoffry Kusch, John Adair, John Ogden

**Members Absent**

**at Roll Call:** Nicholas DeGrazia, Denise Brooks

**Also Present:** Dr. Deborah Snyder

**Adoption of Agenda**

It was moved by Dr. Kusch, seconded by Mr. Tansky, that the Board take action to adopt the agenda as presented.

Motion carried: 5-0

**Board Policy 2.21 -**

Proposed revisions to Board Policy 2.21: Naming of College Property were discussed as a *First Reading*. It was noted that the proposed changes would serve as general language clean-up and removal of content which was specific to a previous gifts campaign. No action was taken.

**Board Policy 3.5**

A *Second Reading* was held on proposed revisions to Board Policy 3.5: Disposal of College Property. It was moved by Mr. Ogden, seconded by Dr. Niver, that the Board take action to revise Board Policy 3.5 as attached.

Motion carried: 5-0

**Proposed Action Regarding Name of M-TEC Building**

It was moved by Dr. Kusch, seconded by Mr. Ogden, that the Board take action to remove the building name "Citizens First Michigan Technical Education Center" and to assign a temporary name, "Welcome Center," to the building until such time as a permanent name is considered.

Motion carried: 5-0

**Adjournment:**

It was moved by Dr. Kusch, seconded by Mr. Ogden, that the Board take action to adjourn the special meeting at 4:36 p.m.

Motion carried: 5-0

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Respectfully submitted,

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Mary L. Hawtin  
Board Secretary

Certified by,

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Nicholas DeGrazia  
Board Chair

**ST. CLAIR COUNTY COMMUNITY COLLEGE  
BOARD POLICY - DISPOSAL OF COLLEGE PROPERTY**

Policy

It shall be the policy of the Board of Trustees of St. Clair County Community College to dispose of College-owned equipment if the equipment is determined to no longer be of use to the College.

Administration

Whenever any goods or personal property owned by the College are no longer needed or become obsolete, the College President, or designated representative, is authorized to sell, trade-in, lease, transfer, or dispose of surplus goods or personal property by any of the following means:

- public or electronic auction either locally or remotely through a third party
- competitive sealed bidding
- donation to another governmental nonprofit or charitable entity
- scrapping of items which have no resale value, have security-related disposal issues, or the cost of handling exceeds the estimated proceeds.

The proceeds from any transactions noted above shall be recorded as general fund revenue.

**Approved by Board of Trustees - February 8, 1979**

**Revised: September 9, 1993**

**Revised: May 16, 2016**