

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**
Minutes of Special Meeting/Retreat Held Friday, February 3, 2017
College Center Building – Room C100

Call to Order: Chairman DeGrazia called the special meeting/retreat to order at 8:30 am.

Roll Call:

Members Present

at Roll Call: Robert Tansky, Karen Niver, Fred Roberts, John Ogden, Deborah Bourgois, Nicholas DeGrazia

Members Absent
at Roll Call: John Adair

Also Present: Dr. Deborah Snyder, Kirk Kramer, Pete Lacey, Tom Kephart

Adoption of Agenda

It was moved by Dr. Niver, seconded by Ms. Bourgois, that the Board take action to adopt the agenda as presented.

Motion carried: 6-0

Capital Outlay Project

Kirk Kramer provided an overview of the Capital Outlay project submission and shared plans to insure that the request stays in front of legislators as the state budget process moves forward. Bonding was reviewed as one option for funding the remaining 50% of the project.

Fieldhouse Phase II/Summer Construction Projects

Kirk Kramer updated Trustees about a variety of upcoming campus projects including: Fieldhouse walking track (to begin mid-March), enhancements to the Nasr Museum, HVAC upgrades in CEM Building, CEM plaza brick work, clean-up of bio-swales, Fieldhouse mural, and greenway brick work. He also noted that a proposal for operation of the Fieldhouse walking track would be ready for consideration in April.

2017-18 Budget Overview

Kirk Kramer presented preliminary budget information which outlined a pressing need to address the current tuition gap. The Board will consider adoption of 2017-18 tuition and fees at its March 9 meeting

Governance Committee Report

Trustees reviewed the Governance Committee report which had been shared at the December meeting. It was noted that a president's evaluation tool needs to be adopted for use at the June meeting. Once a draft has been finalized by Drs. Snyder and DeGrazia, copies will be provided to Trustees for review and feedback. It was determined that proposed changes to the Board's Governance Manual would be reviewed at the May retreat. It was also noted that proposed changes to the Statement of Shared Governance had only received a first reading to-date. Trustees concurred that there is no reason to continue the revision process at this time; therefore, the statement will remain as originally adopted in 2010. Discussion of a Board self-evaluation process was deferred until Trustees could review the tool and assessment documents from 2015 along with evaluation tools that are currently in use by other community college boards.

Ways to Increase Enrollment

In response to Mr. Tansky's agenda request, Pete Lacey and Tom Kephart provided an overview of current enrollment and retention efforts.

******Trustee Departure: Dr. Niver departed the meeting at 11:45 am.***

Shared Governance

Dr. Roberts proposed several discussion points regarding shared governance both internally and with the greater community. It was suggested that the topic be deferred to the May retreat as part of a greater discussion about internal and external stakeholder engagement.

MCCA Update

Mr. Ogden shared information from recent MCCA meetings he attended; details included information about the MCCA summer conference, MCCA's strategic planning process, a proposed statewide purchasing program, and an increase in MCCA member dues.

Adjournment

It was moved by Dr. Roberts, seconded by Ms. Bourgois, that the Board take action to adjourn the special meeting/retreat at 12:11 p.m.

Motion carried: 5-0

Respectfully submitted,

Certified by,

Mary L. Hawtin
Board Secretary

John Adair
Board Vice Chair