



ST. CLAIR COUNTY COMMUNITY COLLEGE

Undergraduate Guest Application

www.sc4.edu

Michigan Uniform Undergraduate Guest Application INSTRUCTIONS

This form will serve as your application for admission as a guest student at St. Clair County Community College. All prospective students should check with SC4 to determine if additional requirements are required for admission or enrollment. This form **does not ensure transferability** of courses taken at SC4 to the home institution.

Fill out PART I of the application. Then take it to the registrar (or officer at your school who processes Guest Applications) where PART II will be completed and signed. The completed Guest Application then will be sent from the Home Institution to the school to which you are applying.

Guest students:

1. Are subject to all the admission and registration regulations of the Guest Institution.
2. Do not have permission to register as a degree candidate at the Guest Institution.
3. Are responsible to determine that the Home Institution will accept credit earned as a guest student.
4. Must understand that falsification of any part of the Guest Application may result in cancellation of admission and/or registration at the Guest Institution.
5. Must arrange to have a transcript of any guest credit earned as a guest student sent from the Guest Institution back to the Home Institution.
6. Wishing to apply for financial aid should verify their eligibility with the Guest Institution.



St. Clair County Community College
MICHIGAN UNDERGRADUATE GUEST APPLICATION
(Please follow the instructions on the **reverse** side of this page)

PART I (To be completed by applicant)

1. Name: _____
Last First Nickname Middle Former (if applicable)

2. Social Security #: _____ UIC #: _____
Without the SSN, SC4 cannot provide tuition information for federal tax credits. Available on Michigan K-12 transcript; leave blank if uncertain

3. Gender: M F 4. Date of birth: _____ 5. Citizenship (country): _____ (Visa type) _____

This optional information provided is held confidential and is not used by SC4 for admission purposes.

6a. Ethnicity: Hispanic/Latino Non-Hispanic/Non-Latino

6b. Race: American/Alaskan Native Asian Black/African American Hawaiian/Pacific Islander White
 Race/Ethnicity Unknown Non-resident Alien

7. Current address: _____ Phone: () _____
No., Street, Apt., City, ZIP

8. Home address: _____ Phone: () _____
No., Street, Apt., City, ZIP

9. Email address: _____

10. Are you a veteran, an active member of the military, a member of the National Guard or military reserves or the spouse or dependent of someone who is? Yes No

11. Guest application to: _____
College or University, City, State

12. Guest term dates: _____ to _____
Month, year Month, year

13. Have you previously applied for admission to this institution? Yes No If yes, when _____

14. Have you previously attended classes at this institution? Yes No If yes, indicate dates: _____

15. Courses you plan to take: _____

Please note that the courses listed will not guarantee enrollment at the guest institution, or transferability to the home institution.

**I certify that the above statements are true. I agree to abide by the regulations of SC4 while I am enrolled.
I authorize the release of any records from my home institution which the guest institution may require.**

Student signature: _____ Date: _____

Visit www.sc4.edu/resources for information relating to higher education federal regulations, as well as college policies and statistics.

PART II (To be completed by an official at the institution in which the student is currently enrolled)

1. Institution currently or last enrolled: _____
College or University, City, State (Home Institution)

2. Enrolled status: Currently enrolled? Yes No If no, last date of attendance: _____

3. Academic standing: "C" average or better? Yes No Eligible to return? Yes No

4. Number of credits completed at home institution? _____

I certify that the statements in Part II are true.

Signature of school official Title Date Phone No. Seal