

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
*Minutes of Regular Meeting Held February 8, 2018***

CALL TO ORDER:

Chairman DeGrazia called the Regular Meeting to order at 4:30 p.m. and requested that the records show that Sarah Rutallie would be the acting secretary.

ROLL CALL:

Members Present

at Roll Call: John Adair, Nicholas DeGrazia, John Ogden, Robert Tansky,
Fredric Roberts, Deborah Bourgois

Members Absent

at Roll Call: Karen Niver

Also Present: Dr. Deborah Snyder

AGENDA ADOPTION:

It was moved by Mr. Tansky, seconded by Ms. Bourgois, that the Board take action to add “**New Business 3. Rescheduling of February 9, 2018 Retreat**” to the agenda and to adopt as amended.

Motion carried: 6-0

APPROVAL OF MINUTES:

It was moved by Mr. Adair, seconded by Mr. Ogden, that the Board take action to approve minutes of the Regular Meeting held January 18, 2018 as printed and circulated.

Motion carried: 6-0

**** Trustee Arrival: Dr. Niver entered the meeting at 4:34 p.m.*

FINANCIAL REPORTS:

Chairman DeGrazia acknowledged that financial reports for the month of January 2018 had been provided to Trustees.

COMMUNICATIONS & PETITIONS:

Communications topics:

- ~ *Crain's Ad and Upcoming Event*
- ~ *Hall of Fame Dinner*
- ~ *Student Housing*
- ~ *Student Satisfaction Survey*
- ~ *Student Planning Tool*
- ~ *Writing Center Updates*
- ~ *SC4 and MSU Extension Event*
- ~ *Michigan Colleges Online*
- ~ *Sanilac Games*

REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE

1. INFORMATIONAL ITEMS & PRESENTATIONS

- a. Retention Overview: *presenters: Jessica Flann – Advising & Career Specialist and Pete Spencer – Director of Blue Water Middle College Academy*

2. ACTION ITEMS:

Acceptance of Gifts

It was moved by Mr. Adair, seconded by Dr. Niver, that the Board take action to accept, with appreciation, the following gifts:

- Miscellaneous physics equipment from Mary Mattiello of Royal Oak, MI;
- \$200 from Susanna Defever of Anchorville, MI for Friends of the Arts;
- \$1,000 from Peter and Debra Lacey of Burtchville, MI for Fieldhouse locker sponsorship.

Motion carried: 7-0

Tuition and Fee Rates for 2018-19

It was moved by Dr. Niver, seconded by Mr. Tansky, that the Board take action to approve the tuition and fee rate changes for 2018-19 as listed below:

<u>Rate Type</u>	<u>2018-2019</u>
In-District	\$122/Contact
Out-District	\$238/Contact
Out-State	\$347/Contact
Student Fee	\$90/Semester
Technology Fee	\$20/Contact
Health Science Program Fee Maximum (Administration to establish specific fee per program not to exceed \$35 per contact)	\$35/Contact
Online Fee (Administration to establish specific fee per course not to exceed \$60 per course)	\$60/Course

Motion carried: 7-0

Construction Manager Services for Capital Outlay Project

It was moved by Mr. Adair, seconded by Mr. Ogden, that the Board take action to award Barton Malow of Southfield, MI, for construction manager services for the AJT health science renovation project at a budget of \$350,000 from the capital outlay fund.

Motion carried: 7-0

OLD BUSINESS: N/A

NEW BUSINESS:

Trustee Professional Development Request: Crain's NEXT Event

It was moved by Dr. Roberts, seconded by Dr. Niver, that the Board take action to approve Trustees DeGrazia/Ogden/Bourgois/Tansky requests to attend the Crain's NEXT event being held on February 15, 2018 at the Blue Water Convention Center.

Motion carried: 7-0

First Reading on Board Policy 2.31 – Web Accessibility

A first reading was held on Board Policy 2.31 as attached.

Rescheduling of February 9, 2018 Retreat

Motion was not supported.

STAFF CHANGES: N/A

CLOSED SESSION:

It was moved by Ms. Bourgois, seconded by Dr. Roberts, that the Board take action to enter into Closed Session at 5:53 p.m. to consider the written opinion of legal counsel.

Motion carried: 7-0

RETURN TO OPEN SESSION

It was moved by Ms. Bourgois, seconded by Dr. Niver, that the Board take action to return to Open Session at 6:30 p.m.

Motion carried: 7-0

ADJOURNMENT:

It was moved by Mr. Adair, seconded by Mr. Tansky, that the Board take action to adjourn the meeting at 6:31 p.m.

Motion carried: 7-0

Respectfully submitted,

Certified by,

Sarah Rutallie
Acting Secretary

Nicholas DeGrazia
Board Chair

DRAFT**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD POLICY- WEB ACCESSIBILITY**

The St. Clair County Community College Board of Trustees does hereby direct administration to ensure that information provided through online content is accessible to students, prospective students, employees, guests, and visitors with disabilities, particularly those with visual, hearing, or manual impairments or who otherwise require the use of assistive technology to access information.

Presented for First Reading: February 8, 2018

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