Welcome to St. Clair County Community College (SC4). We look forward to helping you reach your dreams. Whether you are seeking a certificate or associate degree to help you enter the work force or taking classes to prepare you to transfer to a four-year university, SC4 offers a wide range of exciting program options. Follow the steps outlined below to get started at SC4. We look forward to seeing you on campus soon!

Steps to enroll at SC4:

1. Complete the Application for Admission

All new, returning (i.e. have not attended SC4 in at least 2 years) and transfer students – Complete the Application for Admission and return directly to the One-stop Student Service Center, first floor, SC4 Welcome Center. If you have attended another college/university, you may wish to have your official transcripts sent to SC4 for evaluation and possible posting of transfer credit. (Some schools charge to have official transcripts sent.)

High school and college guest students – If you plan to attend SC4 while still in high school or while attending classes at another college/university, you must complete a guest application for admission. These forms are available from your high school counselor, in the SC4 Welcome Center or online at sc4.edu/admissions/starthere.

2. OPTIONAL – Complete the Free Application for Federal Student Aid (FAFSA)

If you wish to be considered for financial aid assistance, you must complete the FAFSA form online at fafsa.ed.gov. Be sure to enter the SC4 Federal School Code 002310 on the application. (High school guests, college guests, students attending for personal enrichment, and students without a high school diploma or GED are not eligible for financial aid.) Questions related to financial aid can be directed to (810) 989-5530.

3. Academic Assessments

SC4 requires all new students (and transfer students without transcripted college level English and/or math classes) to complete pre-registration assessments of their math, reading, and writing skills. The scores will be used to ensure proper course placement. Call (810) 989-5555 to schedule your assessments. Students also may submit ACT or SAT scores for course placement.

4. Academic Advising

SC4 requires all students (college guests, readmitted students, college graduates, and personal enrichment students being the exceptions) to meet with an advisor. The advising appointment helps students plan for the first semester and obtain information regarding degrees/certificates. Call (810) 989-5520 to schedule an appointment.

5. Activate your SC4 Portal

The SC4 Portal is a critical piece of your college experience. From within the portal, you can check your student email, register for classes, view financial aid detail, and more. Your SC4 acceptance letter provides you with username and password detail; use this information to activate your portal account. Contact the One-stop Student Service Center at (810) 989-5500 with questions.

6. Register and Pay for Classes

Once you have completed the above enrollment steps, you may register and pay for your classes either online through the SC4 Portal at portal.sc4.edu, or in the One-stop Student Service Center, first floor, SC4 Welcome Center.

7. Get photo taken for Skippers OneCard

Visit second floor, SC4 Welcome Center, to get your student ID photo taken. You must provide photo ID (valid driver license, state ID or passport) to verify identity.

8. Buy textbooks

Books may be bought at the College Bookstore on the Port Huron campus or ordered online at sc4bookstore.com.
Call (810) 989-5725 to find out when books will be available for purchase and for store hours.

**Return to: SC4 Welcome Center, attn: One-stop Student Service Center • 323 Erie St. • P.O. Box 5015 • Port Huron, MI 48061-5015
(810) 989-5500 • (800) 553-2427, Ext. 5500 • Fax (810) 989-5541 • enrollment@sc4.edu**

10-11-18

Programs of Study (five-letter program codes)

Please select a program code that closely matches your potential field of study
(you may change your program at a later date)

Category	Minimum number of credits	Approximate time frame (attending full time)	Description
Skill Sets*	16	1 semester	Programs designed as building blocks to certificate programs
Certificate*	30	1 year	Programs designed to prepare students for entry-level careers
Associate degrees (AAS – Applied Arts & Science)	62	2 years	Programs designed to prepare students for employment in a specific career field
Transfer associate degree programs	62	2 years	Programs designed to prepare students for transfer to a four-year college or university

Skill Sets

SSCJC Criminal Justice – Corrections*
SSCJG Criminal Justice – Generalist*
SSHLS Criminal Justice – Homeland Security*
SSCJL Criminal Justice – Law Enforcement*
SSMKI Internet Marketing
SSMKS Professional Sales

*Not financial aid eligible

Certificate programs
(Occupational)

CERGB Business, General
CERAP Computer Information Systems – Applications for Business
CERTE Engineering Technology
CERMN Management, Professional Certification
CERMK Marketing
CERPM Paramedic

Allied health programs
(Certificate programs)

AGEGE Medical Assisting
AGEGE Nursing, Practical

(Associate degree programs)

AGEGE Health Information Technology
AGEGE Magnetic Resonance Imaging
AGEGE Nursing – Associate Degree Nursing (ADN)
AGEGE Radiologic Technology

Note: These programs require a secondary application and admittance to the program.

Personal interest

PERPE (Selected courses only, non-degree seeking, not financial aid eligible)

Associate degree programs
(AAS - Applied Arts & Science Occupational)

AASAC Accounting
AASAH Allied Health
       (for students with a radiologic technology or paramedic license)
AASGB Business, General
AASIS Computer Information Systems
AASCN Computer Information Systems – Networking
AASPR Computer Information Systems – Programming
AASWD Computer Information Systems – Web Development
AASCG Criminal Justice – Generalist
AASER Engineering Technology – Electronics
AASEG Engineering Technology – Engineering Graphics/CAD
AASEM Engineering Technology – Mechatronics
AASEP Engineering Technology – Precision Machining
AASEW Engineering Technology – Welding and Fabricating
AASGD Graphic Design
AASMN Management – Business
AASMK Marketing
AASTM Therapeutic Massage

Transfer associate degree

Associate in Business – ABTGB

Accounting	General Business
Economics	Management
Finance	Marketing

Associate in General Education – AGEGE

Associate in Liberal Arts – AATLA

Anthropology	Journalism
Art	Linguistics
Communication	Music
Criminal Justice	Political Science
Education	Pre-Law
English	Pre-Psychology
Fine Arts	Pre-Social Work
Graphic Design	Pre-Sociology
History	

Associate in Science – ASTSC

Agricultural Science	Pre-Dentistry
Biology	Pre-Engineering
Chemistry	Pre-Medicine
Forestry	Pre-Occupational Therapy
Mathematics	Pre-Pharmacy
Physical Science	Pre-Physical Therapy
Physics	Pre-Veterinary Medicine

St. Clair County Community College
Application for Admission

SECTION I

1. Name _____   _____
LAST NAME   FIRST NAME   MIDDLE   FORMER (if applicable)

2. Address _____
NUMBER   STREET   APT.   CITY   STATE   ZIP
Student must provide a street address; a P.O. Box cannot be used to determine residency for tuition purposes.

3. County of residence   ❑ St. Clair   ❑ Sanilac   ❑ Macomb   ❑ Huron   ❑ Lapeer

❑ Other _____

4. Are you a citizen of the U.S.A.?   ❑ Yes, go to question #5   ❑ No, please see notes below.

If you are not a citizen of the U.S.A. (excluding resident aliens), please visit sc4.edu/admissions/starthere for an International Student Application for Admission. If you are not a U.S. citizen but possess a visa or Green Card, you are required to submit a copy of it with your Application for Admission.

5. Phone   (____) _____   Alternate (____) _____

6. Date of birth _____/_____/_____
MONTH   DAY   YEAR

7. Social Security Number _____/_____/_____
You are required (by the federal government) to provide your SSN if you will be applying for federal financial aid or will need your tuition information for federal tax credits.

8. Unique Identification Code (UIC) _____
(Available on Michigan K-12 school transcript or from your high school counseling office. Not every applicant will have a UIC; leave blank if uncertain.)

9. This information is held confidential and is not used by SC4 for admission purposes.

a. **Ethnicity:**   ❑ HISPANIC/LATINO   ❑ NON-HISPANIC/NON-LATINO   ❑ PREFER NOT TO DISCLOSE

b. **Race:**   ❑ AMERICAN/ALASKA NATIVE   ❑ BLACK/AFRICAN AMERICAN   ❑ WHITE   ❑ NON-RESIDENT ALIEN
❑ ASIAN   ❑ HAWAIIAN/PACIFIC ISLANDER   ❑ RACE/ETHNICITY UNKNOWN   ❑ PREFER NOT TO DISCLOSE

c. **Gender:**   ❑ MALE   ❑ FEMALE   ❑ PREFER NOT TO DISCLOSE

10. Email address _____@_____._____

11. High school/GED information

a. **Did you complete:**   ❑ HIGH SCHOOL DIPLOMA   ❑ HOME SCHOOL   **Completion Date:** _____/_____
❑ GED TEST   ❑ NO H.S. EQUIVALENT   MONTH   YEAR

b. **Name of high school/GED site:** _____
NAME

12. College information

a. **Please list college(s) previously attended:**

NAME OF COLLEGE	CITY	STATE	DATES OF ATTENDANCE	DEGREES EARNED

SECTION II

13. **Starting semester:** ❑ **FALL 20** ___ (begins in August)
❑ **WINTER 20** ___ (begins in January)
❑ **SUMMER 20** ___ (begins in May)

14. **What is your intended program of study?**
(See detail on Programs of Study for five-letter program code.)

Program name: _____

15. Are you a veteran, an active member of the military, a member of the National Guard or military reserves?
❑ YES   ❑ NO

If yes, please mark the appropriate box:
❑ Veteran (separated from service)   ❑ Regular active duty   ❑ Drilling   ❑ Reservist recalled to active duty
❑ Non-drilling reservist or merchant mariner in the IRR

16. Are you a spouse or dependent of someone who is a veteran, an active member of the military, member of the National Guard or military reserves?
❑ YES   ❑ NO (if no, go to question #18)

If yes, please mark the appropriate box:
❑ Spouse   ❑ Child, stepchild, adopted child   ❑ Survivor (spouse of deceased serviceperson)

17. Do you plan to use veteran dependent, spouse, or survivor education benefits while attending SC4?
❑ YES, please see notes below   ❑ NO   ❑ UNSURE

For assistance with your education benefits, call SC4's Veterans Services Office at (810) 989-5526.

18. ❑ **By checking this box, I give my consent to St. Clair County Community College to review my academic record and confer an educational credential upon satisfaction of all degree/certificate requirements.**

I certify that all answers I have given are complete and accurate. I understand that the official policies and procedures of SC4 are published in the College Catalog at sc4.edu/catalog.

Applicant's signature: _____   Date _____

Disabilities: For information regarding services provided by SC4, contact the Achievement Center at (810) 989-5759.

Visit sc4.edu/consumerinformation for details relating to higher education federal regulations, as well as college policies and statistics.

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