

St. Clair County Community College Board of Trustees

*Minutes of Regular Meeting held April 13, 2023
Welcome Center – Room 150*

Call to Order:

Dr. Niver called the Regular Meeting to order at 4:30 pm.

Roll Call:

Members Present

at Roll Call: Karen Niver, Robert Tansky, Marcia Robbins, John Lusk
Kristin Ryan, Mukund Wankhede

Members Absent

at Roll Call: Kim Brown

Also Present: Dr. Deborah Snyder, Kirk Kramer

Adoption of Agenda:

It was moved by Mr. Lusk, seconded by Ms. Robbins, that the Board take action to adopt the agenda as presented.

Motion carried: 6-0

Approval of Minutes:

It was moved by Mr. Tansky, seconded by Ms. Ryan, that the Board take action to approve minutes of the Regular Meeting held March 9, 2023.

Motion carried: -0-1 *Trustee Lusk abstained

Financial Reports:

Chair Niver acknowledged that the financial report for the month of March 2023 had been provided to Trustees.

Communications & Petitions:

Chair Niver acknowledged that the Communications Report for the month of April 2023 had been provided to Trustees.

Report and Recommendations of the President of the College

1. Informational Items & Presentations:

Overview of 2022-2023 Budget Revision & 2023-2024 Proposed Budget

Kirk Kramer, SC4's Chief Operating Officer, and Becky Gentner, SC4's Chief Financial Officer, provided an update.

Update on ADN→BSN Legislation

Ethan Flick, SC4's Chief Academic Officer, provided an update.

NJCAA National Tournament Update

Pete Lacey, SC4's Senior Vice President, provided an update.

STEM Fest, Challenger Learning Center and Experience Center Updates

Becky Gentner, SC4's Chief Financial Officer, provided an update.

*****Trustee Lusk departed the meeting at 5:57 p.m.**

2. Action Items:

Consideration of 2022-2023 Budget Revision

It was moved by Mr. Tansky, seconded by Mr. Wankhede, that the Board take action to approve the General Fund Budget Revision per the attached.

Motion carried: 5-0

Establish Date for Public Hearing on 2023-2024 Proposed Budget

It was moved by Mr. Wankhede, seconded by Ms. Robbins, that the Board take action to hold a Public Hearing on May 11, 2023 at 4:30 p.m. in Welcome Center, room 150 on the proposed 2023-2024 budget for the purpose of meeting the requirement of a public hearing on the budget and for a full levy of operating millage.

Motion carried: 5-0

Acceptance of Gifts

It was moved by Ms. Robbins, seconded by Mr. Tansky, that the Board take action to accept, with appreciation, the following donations:

- \$200 from Nancy Nyitray, in memory of Linda Flickinger, for the Retiree Scholarship Fund
- \$500 from Chris and Anne Hilton for the Challenger Learning Center at SC4
- \$500 from Progressive AE for the Challenger Learning Center at SC4
- \$3,000 from Robert Sfire for the Challenger Learning Center at SC4
- \$5,000 from Enbridge for the Challenger Learning Center at SC4
- \$25,000 from the SC4 Foundation for the Challenger Learning Center at SC4

Motion carried: 5-0

Old Business:

New Business:

Meeting Recordings

Discussion on the topic of recording meetings took place.

Trustee Travel Request

It was moved by Mr. Wankhede, seconded by Ms. Robbins, to approve the MCCA Summer Conference travel request for Trustee Brown.

Motion carried: 5-0

Resolution Recognizing Community College Month

It was moved by Ms. Ryan, seconded by Mr. Tansky, to approve the resolution as prepared.

A roll call vote was taken:

Dr. Niver – Yes
Mr. Tansky – Yes
Ms. Robbins – Yes
Ms. Ryan – Yes
Mr. Wankhede – Yes

Motion carried: 5-0

Staff Changes:

Faculty Appointment – Probationary Status

It was moved by Mr. Wankhede, seconded by Ms. Ryan, to approve the faculty appointment – probationary status, effective August 18, 2023 for Kevin Watkins – Associate Degree Nursing, Clinical Instructor.

Motion carried: 5-0

Adjournment:

It was moved by Ms. Robbins, seconded by Mr. Wankhede, that the Board take action to adjourn the meeting at 6:30 p.m.

Motion carried: 5-0

Respectfully submitted,

Certified by,

Sarah L. Rutallie
Board Secretary

Dr. Karen Niver
Board Chair

St. Clair County Community College

	Original 2022-2023	Proposed April Revised 2022-2023
Revenue		
Tuition and Fees	\$ 16,150,000	\$ 15,875,000
Property Tax	11,500,000	11,800,000
State Aid	8,000,000	7,903,000
Other Income	450,000	550,000
Total Revenue	<u>\$ 36,100,000</u>	<u>\$ 36,128,000</u>
Expenditures		
Salaries and Wages	\$ 16,000,000.00	\$ 16,050,000.00
FICA/Retirement	5,500,000	5,550,000
Fringes	3,000,000	2,900,000
General Insurance	285,000	290,000
Utilities and Postage	1,400,000	1,445,000
Transfers: Designated Funds	3,300,000	3,300,000
Operational Expenditures	4,465,000	4,693,000
Restricted, Matching and Bond Retirement	1,600,000	1,600,000
Unappropriated	550,000	300,000
Total Expenditures	<u>\$ 36,100,000</u>	<u>\$ 36,128,000</u>



Resolution of the Board of Trustees

Whereas on December 6, 1985, President Ronald Reagan issued Proclamation 5418 creating a National Community College Month;

Whereas the proclamation states that providing access to education at community-based institutions is important to our total educational system and to the strength, vitality, and prosperity of our Nation;

Whereas Port Huron Junior College was established in 1923 and became St. Clair County Community College in 1967;

Whereas as one of the oldest community colleges in the state we have stayed true to our origins of serving the residents of Southeast Michigan with access to affordable higher education and opportunities for local collegiate experiences in sports, arts, and programming;

Whereas the College brings strength, vitality, and prosperity to Southeast Michigan;

Whereas April is National Community College Month; now, therefore, be it

Resolved, that in observance of National Community College Month, the St. Clair County Community College Board of Trustees, along with President Deborah A. Snyder, Ph.D.:

- join the nation in honoring and affirming the strength, vitality, and prosperity community colleges offer;
- celebrate the worth, value, and benefit of having affordable college access in Southeast Michigan; and
- renew our passion to offer relevant services committed to educational excellence and our mission to create an academic and cultural environment that empowers students to succeed.

Approved, this 13th day of April 2023.
