

# St. Clair County Community College Board of Trustees

## *Minutes of Regular Meeting Held October 12, 2023 Welcome Center – Room 150*

### **Call to Order:**

Dr. Niver called the Regular Meeting to order at 4:30 p.m.

### **Roll Call:**

Members Present

at Roll Call: Karen Niver, Robert Tansky, Marcia Robbins, Kim Brown, Mukund Wankhede

Members Absent

at Roll Call: John Lusk, Kristin Ryan

Also Present: Kirk Kramer, Becky Gentner

### **Adoption of Agenda:**

It was moved by Mr. Tansky, seconded by Mr. Wankhede, that the Board take action to adopt the agenda as prepared.

Motion carried: 5-0

### **Approval of Minutes**

It was moved by Mr. Tansky, seconded by Ms. Brown, that the Board take action to approve minutes of the Regular Meeting held September 14, 2023, and the Special Meeting/Retreat held September 15, 2023.

Motion carried: 5-0

### **Financial Reports:**

Chair Niver acknowledged that the financial report for the month of September 2023 had been provided to Trustees.

### **Communications and Petitions:**

Chair Niver acknowledged that the Communications Report for the month of October 2023 had been provided to Trustees.

### **Report and Recommendations of the President of the College**

#### **1. Informational Items and Presentations:**

##### **Campus Survey Update**

Kirk Kramer, Acting President/Chief Operating Officer, provided an update.

##### **Society of Women Engineers (SWE) Update**

Kirk Kramer, Acting President/Chief Operating Officer, provided an update.

##### **Fiscal Year-End Audit Report**

The auditing firm, Rehmann, presented.

**2. ACTION ITEMS:**

**Acceptance of Fiscal Year-End Audit Report**

It was moved by Mr. Wankhede, seconded by Mr. Tansky, that the Board take action to accept the 2022-2023 audit report as presented by Rehmann

Motion carried: 5-0

**Acceptance of Gifts**

It was moved by Ms. Robbins, seconded by Ms. Brown, that the Board take action to approve the following donations:

- 5,000 pounds of miscellaneous steel from Utica Steel for Engineering Technology courses
- \$500 from Gary Beem, in memory of Jeff Beem, for Adaptive Sports–Wheelchair Basketball
- \$500 from Becky Gentner for the Challenger Learning Center at SC4
- \$500 from Spencer Hazlewood for the Challenger Learning Center at SC4
- \$500 from Chris and Anne Hilton for the Challenger Learning Center at SC4
- \$500 from Sarah Rutallie for the Challenger Learning Center at SC4
- \$500 from Mukund Wankhede for the Challenger Learning Center at SC4
- \$1,000 from Elite Feet for Athletics – Cross Country
- \$1,000 from Kirk and Sheryl Kramer for the Challenger Learning Center at SC4
- \$1,000 from Zimmer Roofing for the Challenger Learning Center at SC4

Motion carried: 5-0

**Annual Capital Outlay Report**

It was moved by Mr. Wankhede, seconded by Ms. Robbins, that the Board take action to accept the Annual Capital Outlay Report.

Motion carried: 5-0

**Annual Local Strategic Value Resolution**

It was moved by Ms. Robbins, seconded by Mr. Wankhede, that the Board take action to accept the Annual Local Strategic Value Resolution which serves to certify to the state budget director that the college has met all the designated best practices in each strategic value category.

A roll call vote was taken:

Dr. Niver	Yes
Ms. Robbins	Yes
Mr. Tansky	Yes
Ms. Brown	Yes
Mr. Wankhede	Yes

Motion carried: 5-0

**Adjournment:**

It was moved by Mr. Wankhede, seconded by Ms. Brown, that the Board take action to adjourn the meeting at 5:08 p.m.

Motion carried: 5-0  
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Respectfully submitted,

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Sarah L. Rutallie  
Board Secretary

Certified by,

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Dr. Karen Niver  
Board Chair