

**St. Clair County Community College Board
of Trustees**

***Minutes of Regular Meeting held June 13, 2024
Welcome Center – Room 150***

Call to order:

Dr. Niver called the Regular Meeting to order at 4:30 p.m.

Roll call: Members

Present at Roll

Call: Karen Niver, Marcia Robbins, Mukund Wankhede,
John Lusk, Kristin Ryan

Members Absent at

Roll Call: Kim Brown, Robert Tansky

Also Present: Kirk Kramer, Becky Gentner

Adoption of agenda:

It was moved by Mr. Lusk, seconded by Mr. Wankhede, that the Board take action to adopt the agenda as prepared.

Motion carried: 5-0

Approval of minutes

It was moved by Mr. Wankhede, seconded by Mr. Lusk, that the Board take action to approve minutes of the Public Hearing held May 9, 2024, the Regular Meeting held May 9, 2024 and the Special Meeting/Retreat held May 10, 2024.

Motion carried: 4-0-1

Financial reports:

Chair Niver acknowledged that the financial report had been provided to Trustees.

Communications and petitions:

Chair Niver acknowledged that the Communications Report had been provided to Trustees.

Report and recommendations of the President of the College

1. Informational items and presentations:

*****Trustee Tansky arrived to meeting at 4:43 p.m.**

2. Action items:

Teamsters Tentative Agreement

It was moved by Mr. Tansky, seconded by Mr. Wankhede, that the Board take action to approve the employment agreement with Teamsters, per the attached tentative agreement summary, effective July 1, 2024 – June 30, 2027.

Motion carried: 6-0

Approve Property Purchase and Establish Project Budget

It was moved by Ms. Robbins, seconded by Mr. Wankhede, that the Board take action to enter into a property purchase agreement for 828 10th Avenue, Port Huron for the purchase price of \$200,000 and to establish a project budget of \$1,300,000 for renovation to establish a dental clinic with funds for the purchase and renovation from the Building and Site Fund.

Motion carried: 6-0

New business:

President's Evaluation

It was moved by Mr. Lusk, seconded by Mr. Tansky, that the board take action to enter into a closed session at 4:57 p.m.

Motion carried: 6-0

It was moved by Mr. Tansky, seconded by Ms. Robbins, that the board take action to return to an open session at 6:04 p.m.

Motion carried: 6-0

It was moved by Mr. Lusk, seconded by Ms. Ryan, that the board take action to recognize the outstanding work and vision of President Kirk Kramer by extending his current contract through December 31, 2027.

Motion carried: 6-0

Staff Changes:

Faculty Appointments- Probationary Status (4)

It was moved by Mr. Wankhede, seconded by Mr. Lusk, that the board take action to approve the following faculty appointments – probationary status, effective August 14, 2024.

- Danyel Bullock, Associate Degree Nursing Clinical Instructor
- Joseph Platzer, Criminal Justice Instructor
- Jacob Vinson, Art Instructor
- Belinda Bernard, English Instructor

Motion carried: 6-0

Adjournment:

It was moved by Mr. Lusk, seconded by Mr. Wankhede, that the Board take action to adjourn the meeting at 6:12 p.m.

Motion carried: 6-0

Respectfully submitted,

Certified by,

Sarah L. Rutallie
Board Secretary

Dr. Karen Niver
Board Chair

TEAMSTERS 2024 TA SUMMARY

- Updates to Appendix A to include:
 - A 2% pay adjustment on base salary each year of the contract (3 years).
 - A one-time stipend for all non-probationary current/actively working members (equates to approximately 1% of the member's total base wages).
 - An increase in the salary floor from \$14.25 per hour to \$15.50 per hour.
 - In accordance with existing contract language from Appendix A, some members received a one-time wage adjustment to better align wages within the salary structure (impacted 13 employees).
- Language was added:
 - To clarify the timing of the response from Human Resources at Step 2 of the grievance process.
 - To allow for a mutually agreed upon mediation step before filing for arbitration within the grievance process.
 - To require uniforms; clothing items to be provided by the college.
- Language was updated to:
 - Allow members to use sick time for non-illness medical, dental, and vision exams scheduled during the workday by obtaining advanced approval.
 - Allow probationary employees to receive holiday pay.
- Members required to work their shift on days when the College is closed currently receive an additional day off with pay to be used at a later time within the fiscal year. Language was updated to allow said day to be carried into the first quarter of the next fiscal year for use when closures occur during the month of June.
- The College will continue to provide the State of Michigan legislated hard cap amounts toward the cost of health care. State hard cap amounts will increase by 4.1% in 2024.
- Very minor clean-up.
 - Changed reference of "association" to "union" and "committeeperson" to "alternate".
 - Removed title and listed "Head of..." (listed departments/divisions were specific to the titles being replaced).