

**St. Clair County Community College
Board of Trustees**

***Minutes of Regular Meeting held March 13, 2025
Welcome Center – Room 150***

Call to Order:

Ms. Robbins called the Regular Meeting to order at 4:30 p.m.

Roll Call:

Members Present

at Roll Call: Marcia Robbins, Penelope Peck, Robert Tansky, John Lusk, Kim Brown,
Robert Mitchell

Members Absent

at Roll Call: Karen Niver-Raetzel

Also Present: Kirk Kramer, Becky Gentner

Adoption of Agenda:

It was moved by Mr. Lusk, seconded by Mr. Mitchell, that the Board take action to adopt the agenda as prepared with the adjustment of the Alumni Award Recognition being placed after the adoption of the agenda.

Motion carried: 6-0

New Business:

Alumni Award Recognition

It was moved by Ms. Peck, seconded by Mr. Tansky, that the Board take action to adopt the resolution.

A roll-call vote was taken:

Ms. Robbins: Yes

Mr. Tansky: Yes

Mr. Lusk: Yes

Ms. Brown: Yes

Mr. Mitchell: Yes

Ms. Peck: Yes

Motion carried: 6-0

Approval of Minutes:

It was moved by Mr. Lusk, seconded by Mr. Tansky, that the Board take action to approve minutes of the Organizational and Regular Meeting held January 9, 2025 and the Special Meeting/Retreat held February 21, 2025.

Motion carried: 6-0

Financial Reports:

Chair Robbins acknowledged that the financial report had been provided to Trustees.

Communications and Petitions:

Chair Robbins acknowledged that the Communications Report had been provided to Trustees.

Report and Recommendations of the President of the College

1. Informational Items and Presentations:

Quantum Research Grant

Dr. Pete Lacey, Chief Partnership Officer/Senior Vice President, and Professor Joe Gibbons provided an update.

Budget Presentation Update

President Kirk Kramer and Becky Gentner, Board Treasurer/Chief Financial Officer/Senior Vice President, provided an update

2. Action Items:

Acceptance of Gifts

It was moved by Ms. Brown, seconded by Mr. Lusk, that the Board take action to accept the following donations:

- Dental equipment from Michigan Dental Group for the Dental Hygiene Program
- \$250 from Mel Drumm for the Challenger Learning Center/STEM Fest 2025
- \$300 from BMJ Engineers and Surveyors for the Challenger Learning Center/STEM Fest 2025
- \$500 from Denise Brooks for the Challenger Learning Center/STEM Fest 2025
- \$500 from Gary Fletcher for the Challenger Learning Center/STEM Fest 2025
- \$500 from Motherson for the Challenger Learning Center/STEM Fest 2025
- \$984 from the Community Foundation of St. Clair County for the 2025 Naturalization Ceremony
- \$1,000 from Stephenson Electric Company for the Challenger Learning Center/STEM Fest 2025
- \$1,500 from Barton Malow for the Challenger Learning Center/STEM Fest 2025
- \$2,250 from Eastern Michigan Bank for Skip's Corner Pantry/Housing Meal Program
- \$2,250 from the James C. Acheson Fund for Skip's Corner Pantry/Housing Meal Program
- \$2,500 from John and Marcia Robbins for the Challenger Learning Center/STEM Fest 2025
- \$5,000 from Watson Brothers Service Company for the Challenger Learning Center/STEM Fest 2025
- \$15,000 from the Estate of Joseph and Vivian Martin for the Joseph and Vivian Martin Scholarship Fund

Motion carried: 6-0

Tuition and Fees

It was moved by Trustee Lusk, seconded by Trustee Brown, that the Board take action approve the attached tuition and fee rates for 2025-2026.

Motion carrier 6-0

Ellucian Colleague Software Agreement

It was moved by Trustee Peck, seconded by Trustee Mitchell, that the Board take action to authorize Administration to enter into a 62-month agreement (5 years and 2 months) for a software subscription for Colleague Software with the cost of the agreement of \$3,691,386 from the Technology Fund and to establish a budget for Colleague project contingencies (ancillary costs for transition and subscription costs associated with enrollment growth) of \$200,000 from the Technology Fund.

Motion carrier 6-0

New Business

Board Policy 2.3.1 Retired Staff Services - First Reading

The attached policy was discussed. Action was not taken.

Distinguished Faculty Award Recognition

It was moved by Mr. Lusk, seconded by Ms. Brown, that the Board take action to adopt the resolution.

A roll-call vote was taken:

Ms. Robbins: Yes

Mr. Tansky: Yes

Mr. Lusk: Yes

Ms. Brown: Yes

Mr. Mitchell: Yes

Ms. Peck: Yes

Motion carried: 6-0

MCCA Summer Conference Registration

It was moved by Trustee Peck, seconded by Trustee Lusk, that the board take action to approve travel for Trustees Lusk, Brown and Niver-Raetzel.

Motion carried: 6-0

Staff Changes

Faculty Appointments – Temporary Status (2)

It was moved by Mr. Lusk, seconded by Mr. Mitchell, that the Board take action to approve the following faculty appointments – temporary status, effective with the beginning of the 2025 winter semester:

- Dale Chapman - Math Instructor
- Diana Kott – Dental Hygiene Instructor (non-teaching)

Motion carried: 6-0

Adjournment

It was moved by Mr. Lusk, seconded by Ms. Peck, that the Board take action to adjourn the meeting at 5:45 p.m.

Motion carried: 6-0

Respectfully submitted,

Certified by,

Sarah L. Rutallie
Board Secretary

Ms. Marcia Robbins
Board Chair



Resolution of the Board of Trustees

Whereas, Kevin Totty, Sr. is the recipient of the 2024 Alumni Award; and

Whereas, in addition to his SC4 degree, Kevin Totty, Sr. recently returned to school and earned his bachelor's degree in philanthropy; and

Whereas, Kevin Totty, Sr. was involved with many local organizations, including SONS outreach, working as a chaplain for the Port Huron Police Department, and serving on the Governance Board and Board of Directors for the Blue Water Area Chamber of Commerce. He also served, along with his wife Jessica, as a pastor for #C4Yourselfchurch, and worked for the St. Clair County Juvenile Center; and

Whereas, most recently, Kevin Totty, Sr. worked as a full-time staff member for the Community Foundation. After being with the organization for five years as a volunteer, he was hired onto their staff in 2021. In an article written by the Community Foundation titled "The Many Hats of Kevin Totty", Kevin was quoted as saying, "Out of all the jobs I've had, the Foundation really is the closest to the different assignments the Lord has put on my heart."

Now, Therefore Be It Resolved, that the Board of Trustees of St. Clair County Community College, on behalf of the students, faculty, staff and administration, and public at large, records its appreciation and sincere thanks to the recipient of the 2024 Alumni Award, Kevin Totty, Sr., for his devoted service to the community.

Approved, this 13th day of March, 2025.

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Tuition and Fee Rates Proposed

2025-2026

Tuition	
In District	\$158/contact
Dual Enrolled	\$149/contact
Out District	\$291/contact
Out State	\$420/contact
Health Program Tuition*	
In District	\$214/contact
Out District	\$346/contact
Out State	\$475/contact

*Nursing, RT, Rad Tech

Fees	
Registration Fee	N/C
Technology Fee	\$40/contact
High Cost Course Fee**	\$107/contact

**not to exceed

BOARD POLICY – RETIRED STAFF SERVICES**Policy**

The Board of Trustees of St. Clair County Community College wishes to acknowledge the dedication, knowledge and experience of its staff members who retire from the institution. In order to encourage continued involvement in College activities the Board believes that these individuals merit special encouragement and assistance. The administration is authorized to establish procedures to accomplish the above goal.

Administration

1. For the purposes of this policy, retired staff members are identified as those employees who have worked as a full-time **or part-time** employee at St. Clair County Community College for ten or more years, are retired from the institution, and are **collecting MPERS eligible for MPERS or ORP** benefits. These staff members and their spouses and dependent children will receive special consideration for selected programs and services offered by the College as set forth in paragraph 3 below.
2. Eligible retired staff members and/or their spouses and dependent children must demonstrate their eligibility prior to receiving any special consideration.
3. Retired staff members and/or their spouses and dependent children will be entitled to:
 - a. Inclusion on the college mailing list for announcements and invitations to college activities.
 - b. Free admission to cultural and public affairs programs conducted by the College to the extent available to full-time staff.
 - c. Free admission to athletic events.
 - d. Borrowing privileges for materials in the Learning Resources Center's circulating collection.
 - e. A scholarship as provided in Public Act 5 of 1980, for enrollment in non-credit courses provided there are a sufficient number of tuition-paying students to cover instructional costs. The College reserves the right to exempt certain courses in whole or in part.
 - f. A scholarship as provided in Public Act 5 of 1980, for enrollment in college credit classes provided there are a sufficient number of tuition-paying students to meet minimum class size standards. The College reserves the right to exempt certain courses in whole or in part.
4. Retired staff members and/or their spouses and dependent children will be required to pay all fees that full-time staff must pay.

Approved by the Board of Trustees: February 21, 1985, effective February 22, 1985

Revised: October 15, 1992

Revised: January 8, 2009

First reading: March 13, 2025



Resolution of the Board of Trustees

Whereas, Paul Bedard, professor of mathematics, is the recipient of the 2024 Distinguished Faculty Award; and

Whereas, Professor Bedard has been devoted to SC4 students for 24 years; and

Whereas, Colleagues describe him as academically innovative, skillful, approachable, inspiring, and with unparalleled skill in teaching a wide range of mathematical subjects. For years, Paul has served on Academic Review Committee, has chaired the Professional Development Committee, and more recently chairs the Professional Rights and Responsibilities Committee.

Whereas, a former student praised Paul's class as "one of the best math classes of my education career so far." Adding that they looked forward to graded work to see his personalized comments, smiley faces, and other uplifting notes.

Now, Therefore Be It Resolved, that the Board of Trustees of St. Clair County Community College, on behalf of the students, faculty, staff and administration, and public at large, records its appreciation and sincere thanks to the recipient of the 2024 Distinguished Faculty Award, Paul Bedard, for his devoted service to the college, and for the leadership, experience and untiring efforts that he has granted to it.

Approved, this 13th day of March, 2025.

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