

**St. Clair County Community College
Board of Trustees**

***Minutes of Regular Meeting held August 14, 2025
Welcome Center – Room 150***

Call to Order:

Mr. Lusk called the Regular Meeting to order at 4:30 p.m.

Roll Call:

Members Present

at Roll Call: Penelope Peck, Robert Tansky, John Lusk, Robert Mitchell,
Karen Niver-Raetzel

Members Absent

at Roll Call: Kim Brown, Marcia Robbins

Also Present: Kirk Kramer, Becky Gentner

Adoption of Agenda:

It was moved by Dr. Niver-Raetzel, seconded by Ms. Peck, that the Board take action to adopt the agenda as prepared with the addition of faculty appointments.

Motion carried: 5-0

Approval of Minutes:

It was moved by Dr. Niver-Raetzel, seconded by Mr. Lusk, that the Board take action to approve the minutes of the Regular Meeting held June 12, 2025, and the Special Meeting held August 4, 2025.

Motion carried: 5-0

Financial Reports:

Vice-Chair Lusk acknowledged that the financial report had been provided to Trustees.

Communications and Petitions:

Vice-Chair Lusk acknowledged that the Communications Report had been provided to Trustees.

Report and Recommendations of the President of the College

1. Informational Items And Presentations:

Property Options

President Kramer and Becky Gentner, Chief Financial Officer/Board Treasurer, provided an update.

Academics Update

Dr. Mike Belleman, Chief Academic Officer, provided an update.

2. Action Items:

Michigan Education Association Education Support Personnel Contract Extension

It was moved by Ms. Peck, seconded by Mr. Tansky, that the Board take action to consider the contract extension with the Michigan Education Association Education Support Personnel, effective July 1, 2027 – June 30, 2028, with a 2.5% increase during the 2027/2028 fiscal year.

Motion carried: 5-0

SC4 Career Plan Association Contract Extension

It was moved by Mr. Mitchell, seconded by Dr. Niver-Raetzel, that the Board take action to consider the contract extension with the SC4 Career Plan Association, effective July 1, 2027 – June 30, 2028, with a 2.5% increase during the 2027/2028 fiscal year.

Motion carried: 5-0

SC4 Leadership Association Contract Extension

It was moved by Dr. Niver-Raetzel, seconded by Mr. Tansky, that the Board take action to consider the contract extension with the SC4 Leadership Association, effective July 1, 2027 – June 30, 2028, with a 2.5% increase during the 2027/2028 fiscal year.

Motion carried: 5-0

SC4 Teamsters Local 214 Contract Extension

It was moved by Ms. Peck, seconded by Mr. Mitchell, that the Board take action to consider the contract extension with the SC4 Teamsters Local 214, effective July 1, 2027 – June 30, 2028, with a 2.5% increase during the 2027/2028 fiscal year.

Motion carried: 5-0

Acceptance of Gifts

It was moved by Dr. Niver-Raetzel, seconded by Ms. Peck, that the Board take action to accept the following donations:

- \$500 from Dr. Michael and Melanie Belleman for the Challenger Learning Center/STEM Fest 2026
- \$500 from Bradley Wilson for the Janet Cadotte-Kelly Scholarship Fund
- \$4,931.37 from the St. Clair County Community Foundation for the Challenger Learning Center
- \$5,000 from Marth Foley and Daniel Fredendall for the Foley Memorial Scholarship Fund
- \$7,500 from Follett for the Follett Scholarship Fund

Motion carried: 5-0

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NEW BUSINESS:

September 12, 2025 Special Meeting/Retreat Location Change

It was moved by Ms. Peck, seconded by Mr. Mitchell, to change the retreat to the City Flats Ballroom at 800 Military Street, Port Huron, MI 48060.

Motion carried: 5-0

Board Policy Review

Discussion took place. Action was not taken.

Staff Changes:

Faculty Appointments

It was moved by Dr. Niver-Raetzel, seconded by Ms. Peck, that the Board take action to consider the following faculty appointments – probationary status, effective August 20, 2025.

- Christine Robinson, Respiratory Therapy Instructor
- Laura Sonntag, Radiologic Technology Instructor
- Jennifer Jack, Associate Degree Nursing Clinical Instructor
- Jeffrey Carrothers, Computer and Information Science Instructor
- Dale Chapman, Mathematics Instructor

And, the following faculty appointments – temporary status, effective August 20, 2025.

- Laura Kihn-Foerster, Psychology Instructor
- Jaclyn Antilla, Mechatronics Instructor

Motion carried: 5-0

Adjournment:

It was moved by Dr. Niver-Raetzel, seconded by Ms. Peck, that the Board take action to adjourn the meeting at 5:09 p.m.

Motion carried: 5-0

Respectfully submitted,

Certified by,

Sarah L. Rutallie
Board Secretary

Mr. John Lusk
Board Vice-Chair