



BOARD OF TRUSTEES

**Meeting Held
April 9, 2026**

AGENDA

ST. CLAIR COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
REGULAR MEETING
Thursday, April 9, 2026, at 4:30 p.m.
Room 150 Welcome Center

AGENDA

- A. Pledge of Allegiance**
- B. Roll Call**
- C. Adoption of Agenda**
- D. Citizens' Comments** [RE: Article I, Section 6: "...there will be an opportunity for any person to address the Board for up to three (3) minutes on any subject related to the College (*except matters currently in litigation, arbitration or negotiation...when communications through other channels are more appropriate*) without prior placement on the agenda.~"]
- E. Minutes of Previous Meetings**
 - 1. Special Meeting/Retreat held March 6, 2026
 - 2. Regular Meeting held March 12, 2026
- F. Report of the Treasurer**
 - 1. Financial Reports
- G. Communications and Petitions**
- H. Reports and Recommendations of the President of the College**
 - 1. Informational Items
 - a. Overview of 2025-2026 Budget Revision and 2026-2027 Proposed Budgets
 - 2. Action Items
 - a. Acceptance of Gifts
 - b. Consideration of 2025-2026 Budget Revision
 - c. Establish Date for Public Hearing on 2026-2027 Proposed Budget
 - d. Millage Renewal Resolution
- I. Old Business**
- J. New Business**
 - 1. Resolution Recognizing Community College Month
- K. Staff Changes**
- L. Reports**
 - 1. Student
 - 2. Staff
 - 3. Trustee
- M. Adjournment**

MISSION: Maximize student success.

VISION: Create an academic and cultural environment that empowers students to succeed.

In light of the mission and vision, the SC4 Board of Trustees seeks to achieve the following **PRIORITIES:**

GROWTH, SUSTAINABILITY, AND COMMUNITY

VALUES:

Commitment to excellence: Our academic programs and support services provide the best opportunity for students to achieve their goals.

Innovation: We provide state-of-the-art educational experiences by anticipating the needs of our community.

Integrity: Honesty and transparency guide how we treat students, employees and the community.

Leadership: We lead economic and cultural development by remaining accountable to our students, community and stakeholders.

Diversity: We create a healthy learning environment by embracing the differences in others.

MINUTES OF PREVIOUS MEETINGS

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

***Minutes of Special Meeting/Retreat Held Friday, March 6, 2026
Welcome Center, 150***

CALL TO ORDER:

Chair Robbins called the special meeting/retreat to order at 8:30 a.m.

ROLL CALL:

Members Present

at Roll Call: Marcia Robbins, John Lusk, Robert Mitchell, Robert Tansky

Members Absent

at Roll Call: Kim Brown, Karen Niver-Raetzel, Penelope Peck

Also Present:

Kirk Kramer, Becky Gentner

Adoption of Agenda

It was moved by Mr. Lusk, seconded by Mr. Mitchell, that the Board take action to adopt the agenda as presented.

Motion carried: 4-0

Tuition and Budget Planning

Trustees received an update. Action was not taken.

Millage Update

Trustees received an update. Action was not taken.

Technology Update

Trustees received an update. Action was not taken.

Student Support Update

Trustees received an update. Action was not taken.

Saginaw Valley State University Update

Trustees received an update. Action was not taken.

Presidential Update

Trustees received an update. Action was not taken.

Adjournment

It was moved by Mr. Lusk, seconded by Mr. Mitchell, that the Board take action to adjourn the special meeting/retreat at 11:31 a.m.

Motion carried: 4-0

Respectfully submitted,

Certified by,

Sarah L. Rutallie
Board Secretary

Ms. Marcia Robbins
Board Chair

DRAFT

**ST. CLAIR COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

***Minutes of Regular Meeting Held March 12, 2026
Welcome Center, 150***

CALL TO ORDER:

Ms. Robbins called the Regular Meeting to order at 4:30 p.m.

ROLL CALL:

Members Present

at Roll Call: John Lusk, Robert Tansky, Robert Mitchell, Kim Brown, Marcia Robbins

Members Absent

at Roll Call: Penelope Peck, Karen Niver-Raetzel

Also Present: Kirk Kramer, Becky Gentner

ADOPTION OF AGENDA:

It was moved by Mr. Lusk, seconded by Mr. Mitchell, that the Board take action to adopt the agenda as prepared

Motion carried: 5-0

APPROVAL OF MINUTES:

It was moved by Mr. Lusk, seconded by Ms. Brown, that the Board take action to approve the minutes of the Regular Meeting held February 12, 2026.

Motion carried: 5-0

FINANCIAL REPORTS:

Chair Robbins acknowledged that the financial reports had been provided to Trustees.

COMMUNICATIONS AND PETITIONS:

Chair Robbins acknowledged that the Communications Report had been provided to Trustees.

REPORT AND RECOMMENDATIONS OF THE PRESIDENT OF THE COLLEGE

2. ACTION ITEMS:

Acceptance of Gifts

It was moved by Mr. Mitchell, seconded by Mr. Lusk, that the Board take action to accept the following donations:

- \$5,000 from Eastern Michigan Bank for the Challenger Learning Center/STEM Fest 2026
- \$6,250 from the St. Clair County Community Foundation – Acheson Fund for the Challenger Learning Center/STEM Fest 2026
- \$10,000 from the SC4 Foundation for the Challenger Learning Center/STEM Fest 2026

Minutes of Regular Meeting March 12, 2026

Page 2.

- \$10,000 from Stephenson Electric for the Challenger Learning Center/STEM Fest 2026
- \$15,000 from an Anonymous Donor for the SC4 Meal Plan Fund

Motion carried: 5-0

Tuition and Fees

It was moved by Mr. Lusk, seconded by Mr. Mitchell, that the Board take action to approve the tuition and fee rates for 2026-2027 as attached.

Motion carried 5-0

General Education Competencies

It was moved by Mr. Lusk, seconded by Ms. Brown, that the Board take action to approve the attached document.

Motion carried: 5-0

OLD BUSINESS:

Board Policies 2.8, 2.10, 2.11 and 2.13 – Second Reading

It was moved by Mr. Lusk, seconded by Mr. Mitchell, that the Board take action to approve the updates to the attached policies.

Motion carried: 5-0

NEW BUSINESS:

MCCA Summer Conference Registration

It was moved by Mr. Lusk, seconded by Mr. Mitchell, that the Board take action to approve the MCCA summer conference registration and travel for Trustees Niver-Raetzl, Mitchell, Brown and Peck.

Motion carried: 5-0

ADJOURNMENT:

It was moved by Mr. Lusk, seconded by Mr. Mitchell, that the Board take action to adjourn the meeting at 4:45 p.m.

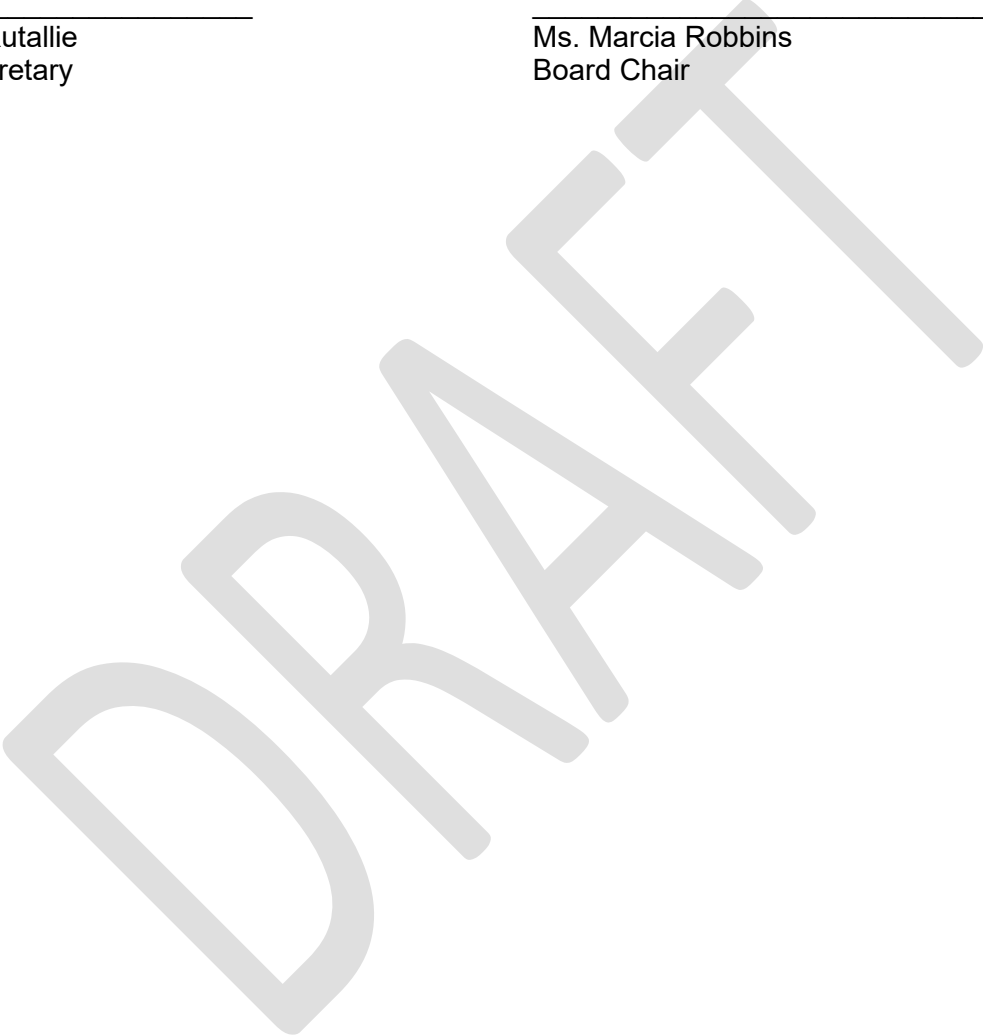
Motion carried: 5-0

Respectfully submitted,

Certified by,

Sarah L. Rutallie
Board Secretary

Ms. Marcia Robbins
Board Chair



Tuition and Fee Rates Proposed

2026/2027

Tuition	
In District	\$163/per contact
Dual Enrolled	\$154/per contact
Out District	\$300/per contact
Out State	\$433/per contact
Health Program Tuition*	
In District	\$221/per contact
Out District	\$357/per contact
Out State	\$490/per contact

*Nursing, RT, Rad Tech

Fees	
Technology Fee	\$41.50/per contact
High Cost Course Fee**	Up to \$110/per course

GENERAL EDUCATION COMPETENCIES

A college education implies, in part, the attainment of knowledge and skills in broad areas such as quantitative reasoning, communication, civic responsibility, and information literacy. This general education is included in every program, empowering our students to be productive citizens, successful employees, and lifelong learners.

At SC4, General Education competencies are intertwined within every associate degree program. This ensures that no matter what degree a student completes, exposure to all four general education competencies is achieved.

Quantitative Reasoning (QR) is the ability to understand and manipulate numerical representations of data.

Outcomes:

1. Interpret quantitative information such as using graphs.
2. Perform basic calculations in the context of the subject matter.
3. Apply number sense to evaluate conclusions.

Civic Responsibility (CR) is understanding the political, economic, social, and global influences on society and our contribution to society.

Outcomes:

1. Demonstrate civic and social awareness, knowledge, and responsibility at the local, national, and global scale.
2. Demonstrate an understanding of personal responsibility in one's civic and social life, including recognition of diversity and the challenges posed by social and civic inequities.
3. Demonstrate an understanding of global awareness through a knowledge of international political, economic, social, and environmental factors.

Information Literacy (IL) is the ability to find and use information and evaluate its reliability.

Outcomes:

1. Demonstrate technological competence to obtain information from data.
2. Demonstrate how and where to search for reliable information.
3. Demonstrate how to form conclusions based on reliable information.

Communication (CM) is the ability to exchange information and ideas using various methods of delivery, such as writing and speaking.

Outcomes:

1. Select, develop, arrange, revise, and present ideas effectively.
2. Employ and document credible sources of information.
3. Use diction, grammar, and sentence structure appropriate to audience and occasion.

BOARD POLICY – SEXUAL HARASSMENT**Policy**

St. Clair County Community College (the “College”) is committed to maintaining a positive learning and working environment. In pursuit of this goal, the College will not tolerate acts of sexual harassment or related retaliation against or by any employee, student or other person on a College campus, using the College resources or otherwise affiliated with the College. This Policy (1) provides a general definition of sexual harassment and related retaliation; (2) prohibits sexual harassment and related retaliation; and (3) sets out procedures to follow when a member of the College community believes a violation of the Policy has occurred.

It is a violation of this policy to engage in retaliatory acts against any person who reports an incident of alleged sexual harassment, or testifies, assists or participates in a proceeding, investigation or hearing relating to such allegation of sexual harassment.

It is also a violation of this Policy for anyone acting knowingly and recklessly either to make a false complaint of sexual harassment or to provide false information regarding a complaint.

It is intended that individuals who violate this Policy be disciplined or subjected to corrective action, up to and including termination or expulsion.

Definitions

Sexual harassment consists of interaction between individuals of the same or opposite sex that is characterized by unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, living conditions and/or educational evaluation; (2) submission to or rejection of such conduct by an individual is used as the basis for tangible employment or educational decisions affecting such individual; or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or educational environment.

Hostile environment sexual harassment is unwelcome sexual conduct that is sufficiently severe or pervasive that it alters the conditions of education or employment and creates an environment that a reasonable person would find intimidating, hostile or offensive. The determination of whether an environment is "hostile" must be based on all of the circumstances. These circumstances could include but not be limited to the frequency of the conduct, its severity, and whether it is threatening or humiliating. Robust discussion and debate are fundamental to the life of the College. Consequently, this policy shall be interpreted in a manner that is consistent with academic freedom.

Policies and Procedures

A. Obligation to Report

Anyone who believes that s/he has experienced or witnessed sexual harassment or related retaliation should promptly report such behavior to the ~~President's Delegate Vice President for Human Resources~~ (Title IX Officer) or the President of the College.

Any supervisor who receives a written or oral report or complaint of sexual harassment or related retaliation shall promptly report it to the ~~President's Delegate Vice President for Human Resources~~ (Title IX Officer) or the President of the College.

All reports or complaints shall be made as promptly as feasible after the occurrence.

B. Investigation Process

1. The ~~Vice President for Human Resources or President's Delegate~~ ("Investigating Officer") shall immediately commence and oversee an impartial investigation of any complaint brought under this Policy.
2. During its investigation, the College will attempt to respect requests for confidentiality, provided such request does not prevent the College from responding effectively to the harassment or preventing harassment of others.
3. The Investigating Officer shall advise the complainant and respondent of the resolution of any investigation conducted under this Policy.
4. In all cases, the ~~President's Delegate Vice President of Human Resources~~ or the President of the College shall retain the results of any investigation for a minimum of three (3) years or for as long as any administrative or legal action arising out of the complaint is pending.

C. Response

Upon completion of the investigation, the ~~President's Delegate Vice President of Human Resources~~ or the President of the College shall take prompt and appropriate corrective action calculated to

1. end any harassment that might have been occurring,
2. eliminate any hostile environment, if one has been created, and
3. prevent harassment from occurring again.

Approved by the Board of Trustees: June 8, 1989

Revised: November 13, 2008

First Reading: December 11, 2025

Second Reading: March 12, 2026

BOARD POLICY – COMMUNICABLE DISEASES**Policy**

The Board of Trustees of St. Clair County Community College recognizes its responsibility to take those reasonable and necessary steps to minimize the spread of communicable disease among its staff and students. Towards this end the College will work cooperatively with state and local officials to adhere to applicable public health code.

Administration

1. For purposes of this policy, the College **President** designates the **office of the Crisis Team Committee** to be responsible for its application and enforcement.
2. In the event that any staff member, student or administrator believes that a health condition involving a communicable disease exists which would provide a health threat to students or employees of the College, such problem or condition shall be reported to the **office of the Crisis Team Committee**.
3. The **office of the Crisis Team Committee** shall refer any such reports to the Health Department for recommendation(s) for action.
4. All information regarding the health concern shall be handled confidentially except where required to be disclosed by law.

Approved by the Board of Trustees: May 14, 1992

Revised: November 19, 2009

First Reading: December 11, 2025

Second Reading: March 12, 2026

BOARD POLICY – CHARITABLE CONTRIBUTIONS SOLICITATION**Policy**

The Board of Trustees of St. Clair County Community College, in order to protect its employees, students and operations, desires to limit the frequency of charitable solicitations on campus. The following criteria must be met before a charity may solicit on campus or for payroll deductions from contributing college personnel.

Administration

For payroll deduction, the charity shall meet each and all of the following criteria:

1. Have a home office in St. Clair County which is open and operates at least 30 hours per week and whose employees are responsible for solicitations;
2. Expend annually 80% of its receipts for uses and services within St. Clair County;
3. May not exclude any resident of St. Clair County from its membership or potential benefit of service;
4. Shall not permit commissions or fees paid to any person or group for doing solicitations;
5. Prepare and file an application which shall state and affirm the compliance with the items set forth herein and agreeing to comply with such procedures. Application shall include a statement of the charitable purposes of the organization and a copy of the organization IRS qualification form.

~~6. A minimum of 25 employees must be participants in a payroll deduction plan.~~

For charitable solicitation:

Charitable solicitations for organizations sponsored by the College, College clubs or College groups for civic purposes must be reviewed and receive prior approval by administration.

Approved by the Board of Trustees: September 10, 1992

Revised: November 19, 2009

First Reading: December 11, 2025

Second Reading: March 12, 2026

BOARD POLICY – TOBACCO-FREE CAMPUS**Policy**

The Board of Trustees of St. Clair County Community College recognizes the health dangers created by smoking and hereby prohibits the use of any tobacco products whether smoking, chewing, **vaping** or otherwise, anywhere on the St. Clair County Community College campus, including buildings, sidewalks, parking lots, building entrances, common areas and in College-owned vehicles.

Administration

Effective August 1, 2014, St. Clair County Community College and its campus shall become a tobacco-free campus. Therefore, effective August 1, 2014, no person shall use any tobacco products whether smoking, chewing, **vaping** or otherwise, anywhere on the St. Clair County Community College campus, including buildings, sidewalks, parking lots, building entrances, common areas and in College-owned vehicles. This policy is adopted by the Board of Trustees to protect the health, safety and welfare of the College faculty, employees, students and visitors.

For those employees who wish to discontinue smoking, **chewing, vaping or otherwise**, the College will provide assistance through its **Human Resources Office. Wellness Program.**

Approved by the Board of Trustees: April 8, 1993

Revised: February 18, 2010

First Reading: September 12, 2013

Second Reading: October 10, 2013

Revised: November 14, 2013

First Reading: December 11, 2025

Second Reading: March 12, 2026

FINANCIAL REPORTS



St. Clair County Community College

FINANCIAL REPORTS

**Board of Trustees Meeting
April 9, 2026**

ST. CLAIR COUNTY COMMUNITY COLLEGE

FINANCIAL REPORTS

- Report A 2025-2026 General Fund Operations
for the period ending March 31, 2026 and 2025
- Report B 2025-2026 General Fund Budget to Actual
for the period ending March 31, 2026
- Report C Current Funds Cash Flow Projection
for April 2026
- Report D Building and Site Fund
for the period ending March 31, 2026
- Report E Maintenance and Replacement Fund
for the period ending March 31, 2026
- Report F Technology Fee Fund
for the period ending March 31, 2026
- Report G Bills Paid
for March 2026
- Report H Quarterly Investment Activity
January 1, 2026 - March 31, 2026

ST. CLAIR COUNTY COMMUNITY COLLEGE

2025-2026 General Funds Operations Report
for the period ending March 31, 2026

	Monthly <u>3/31/2026</u>	Monthly <u>3/31/2025</u>	Year-to-Date <u>3/31/2026</u>	Year-to-Date <u>3/31/2025</u>
Revenue				
Tuition and Fee Payments (current fiscal year)	\$ 453,210	\$ 259,141	\$ 19,104,248	\$ 16,346,706
Property Tax	4,754,807	3,064,146	13,136,739	12,338,896
State Aid	799,127	768,534	4,871,245	4,716,375
Other Income	58,805	123,035	720,464	815,765
Total Revenue	<u>\$ 6,065,949</u>	<u>\$ 4,214,856</u>	<u>\$ 37,832,696</u>	<u>\$ 34,217,742</u>
Expenditures				
Salaries and Wages	\$ 1,500,932	\$ 1,405,623	\$ 12,403,386	\$ 11,520,876
FICA/Retirement	471,094	483,865	3,911,039	3,870,439
Fringe Benefits	198,111	188,276	1,691,886	1,709,259
General Insurance	5,349	5,558	286,454	268,054
Utilities and Postage	92,919	98,878	834,868	745,912
Transfers: Designated Funds	975,000	950,000	2,925,000	2,850,000
Operational Expenditures	325,584	320,069	2,679,433	3,176,580
Restricted, Matching and Bond Retirement	363,491	358,736	763,992	913,431
Unappropriated	-	-	-	-
Total Expenditures	<u>\$ 3,932,480</u>	<u>\$ 3,811,005</u>	<u>\$ 25,496,058</u>	<u>\$ 25,054,551</u>

Monthly reports are interim and not inclusive of adjustments made for final year-end results.

ST. CLAIR COUNTY COMMUNITY COLLEGE

2025-2026 General Fund Budget to Actual Report
for the period ending March 31, 2026

	<u>Budget</u>	<u>Actual</u>	<u>Percentage</u>
<u>Revenue</u>			
Tuition and Fee Payments (current fiscal year)	\$ 17,300,000	\$ 19,104,248	110.43%
Property Tax	13,500,000	13,136,739	97.31%
State Aid	8,600,000	4,871,245	56.64%
Other Income	500,000	720,464	144.09%
Total Revenue	<u>\$ 39,900,000</u>	<u>\$ 37,832,696</u>	94.82%
<u>Expenditures</u>			
Salaries and Wages	\$ 17,800,000	\$ 12,403,386	69.68%
FICA/Retirement	6,120,000	3,911,039	63.91%
Fringe Benefits	3,300,000	1,691,886	51.27%
General Insurance	330,000	286,454	86.80%
Utilities and Postage	1,650,000	834,868	50.60%
Transfers: Designated Funds	3,900,000	2,925,000	75.00%
Operational Expenditures	5,150,000	2,679,433	52.03%
Restricted, Matching and Bond Retirement	1,000,000	763,992	76.40%
Unappropriated	650,000	-	0.00%
Total Expenditures	<u>\$ 39,900,000</u>	<u>\$ 25,496,058</u>	63.90%

Monthly reports are interim and not inclusive of adjustments made for final year-end results.

ST. CLAIR COUNTY COMMUNITY COLLEGE

Current Funds Cash Flow Projection Report
for April 2026

Cash on Hand and Investments		\$	35,813,925		
<u>Anticipated Receipts</u>					
State Aid	\$	783,045			
Tuition and Fees		400,000			
Property Taxes		450,000			
Miscellaneous		<u>40,000</u>	<u>1,673,045</u>	\$	37,486,970
<u>Anticipated Disbursements</u>					
Payroll FICA 04/03/26		815,000			
Payroll FICA 04/17/26		825,000			
Retirement		410,000			
Fringe Benefits		295,200			
Accounts Payable		<u>700,000</u>			<u>3,045,200</u>
Projected Balance as of April 30, 2026				\$	<u><u>34,441,770</u></u>

ST. CLAIR COUNTY COMMUNITY COLLEGE

Building and Site Fund Report
for the period ending March 31, 2026

	<u>Budget</u>	<u>Expenses</u>	<u>Encumbered</u>	<u>Balance</u>
<u>Projects</u>				
South Campus Project	179,865	40,860	139,005	-
Student Housing	33,617	33,617	-	-
Sitework	102,565	10,195	92,370	-
Campus Building upgrades	3,036,371	2,597,363	411,173	27,835
Code Requirements	56,036	15,521	40,515	-
Other campus improvement	355,862	337,250	18,609	3
Real Estate Purchases	5,584,688	5,584,688	-	-
Construction Management Services	210,827	210,827	-	-
Total Projects	<u>\$ 9,559,831</u>	<u>\$ 8,830,321</u>	<u>\$ 701,672</u>	<u>\$ 27,838</u>

FUND BALANCE

Fund balance 07/01/25	\$ 15,865,786
Add: Transfers from General Fund	2,102,250
Less: 25/26 Project Budgets	<u>(9,559,831)</u>
Ending Fund Balance 03/31/26	<u>\$ 8,408,205</u>

ST. CLAIR COUNTY COMMUNITY COLLEGE

Maintenance and Replacement Fund Report
for the period ending March 31, 2026

	<u>Budget</u>	<u>Expenses</u>	<u>Encumbered</u>	<u>Balance</u>
<u>Projects</u>				
Furniture	74,081	71,069	2,486	526
Painting	169,896	165,916	3,980	-
HVAC	9,480	6,480	3,000	-
Code Requirements	426,198	275,499	150,699	-
Academic Equipment	67,171	59,793	7,378	-
Signage	25,665	19,490	6,175	-
Electrical Maintenance	570,988	467,239	103,747	2
Flooring	166,295	166,295	-	-
Doors	13,274	10,294	2,980	-
Equipment	46,465	21,179	21,960	3,326
South campus improvements	9,200	4,600	4,600	-
Windows	860	518	-	342
Roofing	10,930	10,930	-	-
Sitework	10,997	10,997	-	-
Other Operating Projects	181,516	181,516	-	-
Total Projects	<u>\$ 1,783,016</u>	<u>\$ 1,471,815</u>	<u>\$ 307,005</u>	<u>\$ 4,196</u>

FUND BALANCE

Fund balance 07/01/25	\$ 1,468,145
Add: Transfers from General Fund	822,750
Less: 25/26 Project Budgets	<u>(1,783,016)</u>
Ending Fund Balance 03/31/26	<u>507,879</u>

ST. CLAIR COUNTY COMMUNITY COLLEGE

Technology Fee Fund Report
for the period ending March 31, 2026

	<u>Budget</u>	<u>Expenses</u>	<u>Encumbered</u>	<u>Balance</u>
<u>Projects</u>				
Software Licenses/Services	1,963,604	1,528,090	419,295	16,219
Other Projects	753,944	434,727	279,811	39,406
Technology Contracts	10,000	5,796	4,204	-
Hardware	1,008,072	359,869	437,183	211,020
Internet Services	98,000	41,638	20,362	36,000
Network Infrastructure	67,200	44,800	22,400	-
Total Projects	<u>\$ 3,900,820</u>	<u>\$ 2,414,920</u>	<u>\$ 1,183,255</u>	<u>\$ 302,645</u>

FUND BALANCE

Fund balance 07/01/25	\$ 3,590,124
Add: Transfers from General Fund	3,477,478
Less: 25/26 Project Budgets	<u>(3,900,820)</u>
Ending Fund Balance 03/31/26	<u>\$ 3,166,782</u>

ST. CLAIR COUNTY COMMUNITY COLLEGE

Bills Paid Report
for March 2026

Total Amount for Bills Paid	\$ 2,843,040
Payroll and Associated Taxes:	
for March 6, 2026	804,375
for March 20, 2026	<u>792,812</u>
Total Expenditures for March 2026	<u><u>\$ 4,440,227</u></u>

ST. CLAIR COUNTY COMMUNITY COLLEGE

Quarterly Investment Activity Report

January 1, 2026 - March 31, 2026

Current

<u>Description</u>	<u>Institution</u>	<u>Purchase</u>	<u>Maturity</u>	<u>Amount</u>	<u>Rate</u>	Interest <u>Earned</u>
None						

Endowment

<u>Description</u>	<u>Institution</u>	<u>Purchase</u>	<u>Maturity</u>	<u>Amount</u>	<u>Rate</u>	Interest <u>Earned</u>
None						

COMMUNICATIONS AND PETITIONS



ST. CLAIR COUNTY COMMUNITY COLLEGE
Office of the President

MEMORANDUM

DATE: April 2, 2026
TO: Board of Trustees
FROM: Kirk A. Kramer
SUBJECT: April 2026 Communications

NEWS

- Free student lunches are distributed every Tuesday and Wednesday from 11:30 a.m. – 1 p.m. in the College Center with Student Success and Tutoring Services available if needed.
- Popcorn Mondays and Donut Thursdays for faculty, staff, and students continue to be a success.
- SC4 Cinema showed two STEM-based films during the week of March 2.
- The SC4 Theatre Club hosted its Karaoke Night on March 5 in the SC4 Fine Arts Theatre.
- SC4 Cinema celebrated Women's History Month in March with a curated series highlighting groundbreaking films directed by and centered on women, spanning nearly a century of cinema.
- SC4's STEM Fest featured more than 150 hands-on, interactive science, technology, engineering and mathematics exhibits on March 7 on the SC4 campus. Approximately 125 volunteers engaged with the 10,000 people who attended.
- Kitty Donohoe, an Ann Arbor-based singer/songwriter whose music blends Irish, Celtic, folk, and pop influences, performed twice on March 19 in the SC4 Fine Arts Theatre.



ST. CLAIR COUNTY COMMUNITY COLLEGE
Office of the President

- SC4 art instructors Jacob Vinson and Jen Barker exhibited work throughout the week at the NCECA Conference in Detroit, including their participation in the Ceramics x Fiber collaborative show at the Detroit Design District. Jacob Vinson also showed work in the Cranbrook Alumni Exhibition at Chrysler House and in the Michigan Ceramic Art Association Biennial at Kintsugi Village.
- SC4 art students contributed handmade bowls to the largest-ever Empty Bowls Detroit event at Eastern Market, where their work supported hunger-relief efforts.
- Education sessions to provide a deeper look into the SC4 budget process were held for faculty and staff on March 25 and March 26.
- Student Government hosted an Easter Egg Hunt on the SC4 campus from March 30-April 3.
- InterVarsity Christian Fellowship hosted a presentation and discussion event on March 31 in the SC4 Fine Arts Theatre featuring two speakers: Scott Stein, M.A., founder of Prepared to Answer, and Peter Foxwell, Ph.D., an SC4 Adjunct Instructor in Philosophy of Religion.
- SC4 hosted the American Red Cross Bloodmobile on April 1 in the College Center and surpassed the goal set for blood donations.
- Academic Services held its Spring Social for faculty and staff on April 1.
- SC4 Cinema at Sperry's is open to the public! SC4 faculty, staff, and students can enjoy \$5 movie tickets with a valid SC4 ID shown at the box office. Tickets are available at SC4Cinema.com
- SC4 Choir is seeking new members. Those interested in joining can attend a rehearsal on Mondays from 7-9 p.m. in the SC4 Fine Arts Building Rehearsal Hall, room 60.
- SC4's Knitting and Crocheting Club for students, faculty, and staff meets on Thursdays at 5 p.m. in Room A101A of the SC4 Library.
- SC4 sports [rosters, schedules, and results](#) are posted on SC4's website.
- [Summer registration](#) is open. Fall registration begins April 20.



ST. CLAIR COUNTY COMMUNITY COLLEGE
Office of the President

UPCOMING EVENTS

- The signing of the Memo of Understanding between SC4 and SVSU will be held at 3 p.m. on Thursday, April 9 in the SC4 Fine Arts Theatre.
- The SC4 Showcase featuring the musical talent of faculty, staff, and students will be held at 7 p.m. on Thursday, April 9 in the SC4 Fine Arts Theatre.
- Student Government is hosting a Spring Formal Dance beginning at 6 p.m. on Friday, April 17 in the SC4 Bank Building.
- SC4's Community Choir will perform at 7 p.m. on Saturday, April 18 in the SC4 Fine Arts Theatre.
- Bring Your Child to Work Day will take place on Thursday, April 23.
- SC4's Symphonic and Jazz Bands will perform at 7 p.m. on Saturday, April 25 in the SC4 Fine Arts Theatre.
- Design 2026, SC4's Student Graduate Exhibition, will be on display throughout the month of April in the SC4 Fine Arts Gallery with a closing reception at 6 p.m. on Thursday, April 30.
- The 68th Annual *Patterns* Award Ceremony will be held at 7 p.m. on Thursday, April 30 in the SC4 Fine Arts Theatre.
- The Drama Club and Improv Showcase will include selections from *Too Much Light Makes the Baby Go Blind*, followed by the student-driven improvisational work on Friday, May 1 at 7:30 p.m. in the SC4 Fine Arts Theatre.
- The 2026 SC4 Commencement Ceremony will be held at 6 p.m. on Friday, May 8 in McMorran Arena.
- SC4 sports [schedules](#) are posted on SC4's website.
- Information sessions for SC4's health care programs are currently scheduled for each month.

Additional SC4 news and photos available: [Facebook](#) [X](#) [Instagram](#) [Flickr](#) [YouTube](#)

**REPORTS AND
RECOMMENDATIONS
OF THE PRESIDENT**



ST. CLAIR COUNTY COMMUNITY COLLEGE
Office of the President

MEMORANDUM

DATE; April 2, 2026

TO: Board of Trustees

FROM: Kirk A. Kramer

SUBJECT: Acceptance of Gifts

It is the recommendation of administration that the Board take action to approve the following donations:

- \$300 from the SC4 Retirees Association for the Challenger Learning Center/STEM Fest 2026
- 9,007 pounds of miscellaneous aluminum and steel from Industrial Technology Services, LLC for use in our engineering technology courses



ST. CLAIR COUNTY COMMUNITY COLLEGE
Office of the President

MEMORANDUM

DATE; April 2, 2026

TO: Board of Trustees

FROM: Kirk A. Kramer

SUBJECT: Consideration of 2025-2026 Budget Revision

It is the recommendation of administration that the Board take action to approve the budget revision as attached.

General Fund Budget 2025-2026
St. Clair County Community College

	Original	Proposed revision
Revenue		
Tuition and Fees	\$ 17,300,000	\$ 19,782,000
Property Tax	13,500,000	13,840,000
State Aid	8,600,000	8,728,000
Other Income	500,000	750,000
Total Revenue	\$ 39,900,000	\$ 43,100,000
Expenditures		
Salaries and Wages	\$ 17,800,000	\$ 18,800,000
FICA/Retirement	6,120,000	6,200,000
Fringes	3,300,000	3,300,000
General Insurance	330,000	350,000
Utilities and Postage	1,650,000	1,900,000
Transfers: Designated Funds	3,900,000	5,300,000
Operational Expenditures	5,150,000	5,750,000
Restricted, Matching and Bond Retirement	1,000,000	1,000,000
Unappropriated	650,000	500,000
Total Expenditures	\$ 39,900,000	\$ 43,100,000



ST. CLAIR COUNTY COMMUNITY COLLEGE
Office of the President

MEMORANDUM

DATE; April 2, 2026

TO: Board of Trustees

FROM: Kirk A. Kramer

SUBJECT: Establish Date for Public Hearing on 2026-2027 Proposed Budget

It is the recommendation of administration that the Board take action to hold a Public Hearing on May 14, 2026, at 4:30 p.m. in Welcome Center, room 150 on the proposed 2026-2027 budget for the purpose of meeting the requirement of a public hearing on the budget and for a full levy of operating millage



ST. CLAIR COUNTY COMMUNITY COLLEGE
Office of the President

DATE: April 2, 2026

TO: Board of Trustees

FROM: Kirk A. Kramer

SUBJECT: Millage Renewal Resolution

It is the recommendation of administration that the Board take action to approve the attached millage renewal resolution and request that the St. Clair County Clerk place the proposition on the August 4, 2026, primary election ballot.

RESOLUTION OF THE ST. CLAIR COUNTY COMMUNITY
COLLEGE DISTRICT BOARD OF TRUSTEES

At a regular meeting of the Board of Trustees of the St. Clair County Community College held on April 9, 2026 at _____ p.m.

PRESENT:

ABSENT:

The following preamble and resolution was offered by Trustee _____ and supported by Trustee _____

WHEREAS, Section 144 of the Community College Act of 1966, as amended, provides that the Board of Trustees may direct that the question of increasing the millage limit on the annual property tax levy for property in the St. Clair County Community College District be submitted to the qualified electors of the District;

WHEREAS, the Board of Trustees previously submitted and the voters approved a one-half mill increase in the charter millage on the annual property tax levy to be used to provide job training and retraining for workers in the College service area; repair and update St. Clair County Community College's technology, equipment and buildings; and to maintain and expand junior-senior/four year college offerings;

WHEREAS, the above millage has been reduced pursuant to the Headlee Amendment to .4932 mills;

WHEREAS, the above millage expires on June 30, 2027;

WHEREAS, the Board of Trustees has determined it is in the best interest of the District to seek renewal of such millage; and

WHEREAS, the Board of Trustees has determined that the renewal millage question should be submitted to the vote of the registered electors of the Community College District at the regular primary election to be held on the 4th day of August, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the St. Clair College Community College as follows:

1. The Board of Trustees of the St. Clair County Community College shall submit to a vote of the qualified electors of St. Clair County Community College District at the election to be held on the 4th day of August 2026. the following millage proposition:

**RENEWAL OF ST. CLAIR COUNTY COMMUNITY
COLLEGE DISTRICT MILLAGE**

Shall the current millage, which was approved by the electors of the St. Clair County Community College District, to provide job training and retraining for workers in the College's service area; repair and update the College's technology, equipment and buildings; and to maintain and expand junior-senior/four year college offerings, in the amount of one-half mill (\$0.50 per \$1,000 of taxable value), reduced to .4932 mills by the Headlee Amendment, be renewed for four years, July 1, 2027 through June 30, 2031? If approved and levied in its entirety, the millage would raise an estimated \$3,734,736 in its first year.

2. The Secretary of this Board is hereby directed to give notice to the St. Clair County Clerk of the above millage proposition and request that s/he conduct said election in accordance with the appropriate statutes.
3. All resolution and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

AYES: Trustees

NAYS: Trustees

Resolution declared adopted.

Sarah Rutallie, Secretary
Board of Trustees, St. Clair County
Community College District
St. Clair County, Michigan

NEW BUSINESS



Resolution of the Board of Trustees

Whereas on December 6, 1985, President Ronald Reagan issued Proclamation 5418 creating a National Community College Month;

Whereas the proclamation states that providing access to education at community-based institutions is important to our total educational system and to the strength, vitality, and prosperity of our Nation;

Whereas Port Huron Junior College was established in 1923 and became St. Clair County Community College in 1967;

Whereas as one of the oldest community colleges in the state we have stayed true to serving our students and community with values including commitment to student success, diversity, transparency, community engagement and innovation;

Whereas the College has established priorities of enrollment, retention, completion and campus culture;

Whereas April is National Community College Month; now, therefore, be it

Resolved, that in observance of National Community College Month, the St. Clair County Community College Board of Trustees, along with President Kirk A. Kramer:

- join the nation in honoring and affirming the strength, vitality, and prosperity community colleges offer;
- celebrate the worth, value, and benefit of having affordable college access in Southeast Michigan; and
- renew our passion for educational excellence, our vision to create an inclusive academic and cultural environment that empowers students to succeed in the community and beyond, and our mission to provide innovative pathways for personal and professional advancement.

Approved, this 9th day of April, 2025.
